

**Fradley with Streethay Parish Council Grant Application Form**

*(If you have difficulty completing this form please contact the Council Clerk for assistance)*

**1 Name of Organisation** \_\_\_\_\_

**2 Contact person** (to whom all correspondence will be sent)

**Name** \_\_\_\_\_ **Position** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Post Code** \_\_\_\_\_

**Tel:** \_\_\_\_\_

\_\_\_\_\_

**3 Describe the role of your organisation and the work it undertakes for the benefit of the residents of the parish**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4 Approximately how many residents of the parish benefit from the services of your organisation?**

\_\_\_\_\_

**5 Approximately how many residents of the parish are members of your organisation?**

\_\_\_\_\_

**6 What amount of grant are you seeking?** \_\_\_\_\_

**7 Give full details of the purpose for which the grant is required, with financial details of the proposed scheme and/or funding requirement. Continue on a separate sheet if necessary.**

\_\_\_\_\_

\_\_\_\_\_

**8 Give details of any grants received from the Parish in the past 4 years (date and amount of grant)**

\_\_\_\_\_

\_\_\_\_\_

**9 Is your organisation making bids to other funding sources? If 'Yes' give details**

\_\_\_\_\_

\_\_\_\_\_

10 Where did you find out about the grants available from the Parish Council?

11 Please give the bank account name to which any grant cheque awarded should be made payable

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12 **Declaration:** I declare that the information given on this Application Form is true to the best of my knowledge and belief

Signed

Position in Organisation

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Date

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**Notes:**

- a. *All questions on this form must be answered, otherwise your application will not be considered*
- b. *All applicants must include a summary sheet of the organisation's accounts, which provides details of all balances held. A financial summary form is attached, but you may use your own more detailed format if you wish.*
- c. *Any organisation which receives a grant of £500 or more will be invited to the Annual Parish Meeting to show how the grant has been used.*
- d. *Copies of this form and accompanying papers will be included on the Council agenda, and discussed by Council in the presence of the Press and Public.*

**FINANCIAL SUMMARY CURRENT YEAR**

RECEIPTS	Amount
Subscriptions	
Donations	
Grant aid	
Fundraising events (total)	
Other (give details)	
<b>TOTAL RECEIPTS</b>	
Opening Balance at / /	

PAYMENTS	Amount
Employees	
Professional fees	
Volunteers' expenses	
Energy charges	
Rents	
Rates	
Equipment	
Telephone/postage	
Insurance	
Other (give full details)	
<b>TOTAL PAYMENTS</b>	
Closing Balance at / /	