

Public Version Draft Budget 2021/2022

2020/2021 BUDGET SET EXPENDITURE	DESCRIPTION	2020/2021 EXPENDITURE ACTUAL TO 28.10.2020	2020/2021 ESTIMATED EXPENDITURE TO 31st MARCH 2021	2021/2022 BUDGET PROPOSED BY THE CLERK	2021/2022 PARISH COUNCIL SETTING OF THE BUDGET AT THEIR FINANCE COMMITTEE MEETING HELD ON: 14.01.2021	2021/2022 PARISH COUNCIL CONFIRMATION OF THE BUDGET AT THEIR PARISH COUNCIL MEETING HELD ON: 21.01.2021	CLERK NOTES	SUBTOTALS
1. Staffing Costs - Data Protected								
45,752.24	Staff Costs - Salaries, Tax NIC's Pensions	28,465.72	49,073.38	50,549.57	50,549.57			
	Dedicated Member of staff to complete funding applications and see projects through to completion			10,000.00	10,000.00			
								60,549.57
2. Running costs								
100.00	General Administration	620.75	1,064.14	1,000.00	1,000.00		£580.75 divided by 7 (April to Sept) x 12	
900.00	Printing, Stationery and Postage	145.71	249.79	900.00	900.00		£145.71 divided by 7 (April to Oct) x 12 - Not been in the office since may so only being charged the rent	
2,000.00	Legal/Professional Fees to include professional fees required for Planning application advice	975.00	2,531.00	5,000.00	5,000.00		This includes the £275.00 ex VAT agreed at the PC Meeting 17.11.2020 - added extra £2,000.00 for planning advice	
980.00	Telephone and Broadband	271.21	542.42	980.00	980.00		£271.21 divided by 2 x 4 (Quarterly) NOTE we have not been in the office since march so no call charges included	
1,600.00	Insurance	1,498.62	1,498.62	1,500.00	1,500.00		Do not expect any further charges 2020/2021	
40.00	GDPR, Data Protection and Freedom of Information	35.00	35.00	40.00	40.00		At present we are given £5.00 off paying by DD	
200.00	PMSA Licence - Digital Mapping Tool Kit Parish-on Line	-	-	200.00	200.00			
600.00	Office Rent	600.00	600.00	600.00	600.00		Do not expect any further charges 2020/2021	
600.00	Audit Fee	150.00	590.00	650.00	650.00		Do not expect any further charges 2020/2021	
360.00	Office Cleaning	-	-	360.00	360.00		£30.00 per month	
300.00	Room Hire	-	-	195.00	195.00		£15.00 x 13 meetings (12 PC Meetings and Parish Forum)	
1,000.00	Website/Facebook	253.00	528.00	550.00	550.00			
450.00	Waste Collection		-	-	-		Included in Ground Maint Contract with SJL	
-	Gas		-	-	-			
-	Electricity		-	-	-		to consider for the following financial year if new office ready	
-	Water		-	-	-		to consider for the following financial year if new office ready	
350.00	Chairman's Allowance		-	-	-		Not spent 2020/2021 added to ringfenced	
500.00	Subscriptions	524.00	886.00	900.00	900.00		Subscriptions for Staffordshire Association of Local Councils and Society of Local Council Clerks, Staffordshire Parish Council Association	
								12,875.00

3. Discretionary running costs

50.00	Refreshments	-	-	50.00	50.00		
-	Bank Interest/Charges	-	-	-	-		
3,000.00	Neighbourhood Plan	-	-	-	-		£3,000.00 not spent 2020/2021 added to ringfenced funds
500.00	Councillor and Staff Training	-	-	500.00	500.00		
223.12	Election Costs	-	244.31	244.31	244.31		Already Ringfenced £5,776.88 plus 223.12 for 2020/2021 = £6,000.00 less 244.31 for election costs May 2019 only just invoices add £244.31 to budget 2021/2022 to keep at £6,000.00
200.00	Travel and Subsistence	-	-	200.00	200.00		
500.00	Computer Costs	-	-	-	-		
1,700.00	Repair Replace Dog/litter bins	475.00	850.00	1,475.00	1,475.00		
100.00	Books and Publications - Charles Arnold & SLCC Manual	-	-	-	-		
50.00	Land Registry Searches	60.00	102.86	100.00	100.00		£60.00 divided by 7 (April to Oct) x 12
2,000.00	Newsletter Printing/Distribution - 4 quarters £500.00 each	-	390.00	2,000.00	2,000.00		
300.00	Other Advertising/Promotions	-	-	-	-		
-	Investments	-	-	-	-		The Parish Council may wish to consider investing some of their funds at some point in the future
							4,569.31

4. Repairs, Maintenance and Replacement

22,080.78	Ground Maintenance Contract	12,245.06	22,080.78	21,683.20	21,683.20		£20,080.78 2020/2021 plus 3% 2021/2022 as agreed plus £1,000.00 for an extras requested
4,500.00	Handyman Inc. travel and materials	1,825.52	3,129.46	4,500.00	4,500.00		Handyman did not work during lockdown
1,500.00	Play Area - Worthington Road/Barlow Drive	512.43	512.43	1,500.00	1,500.00		PC wants to ringfence money towards refurbishment
1,500.00	Play Area - Streethay	620.00	815.00	1,500.00	1,500.00		PC wants to ringfence money towards refurbishment
1,500.00	Skate Park	620.00	620.00	1,500.00	1,500.00		PC wants to ringfence money towards refurbishment
3,000.00	Tree Work Removal/Planting and Reporting	3,245.00	4,495.00	2,000.00	2,000.00		
200.00	Planting - flowers/bulbs/shrubs	-	-	200.00	200.00		
-	Street Furniture	-	-	-	-		
-	Misc. Maintenance - open space	1,305.12	1,578.72	1,500.00	1,500.00		
300.00	Christmas Tree/lights	-	-	215.00	215.00		
350.00	Best Kept Village	-	-	350.00	350.00		
							34,948.20

5. Contingency and Ring fenced Funds

-	Reserve/Contingency - 3 month precept on 2020/2021 figures			-			Should be looking at reserves of at least 3 months running costs
2,500.00	FYCC - (to build up maintenance fund ringfenced)	-	-	5,000.00	5,000.00		
5,000.00	Fradley Village Hall - contribution towards repairs	-	-	-	-		
2,500.00	Skate Park (to build up replacement fund ringfenced)	-	-	5,000.00	5,000.00		
							10,000.00

6. Grants and charities - section 137

200.00	Royal British Legion - Section 137 - Poppy wreaths x 3 and Lamppost Poppys	-	-	200.00	200.00	Included £50.00 for the poppy wreath and £150.00 for 50 lamppost poppies
	Lamppost poppy project	-	-	-	150.00	
1,000.00	Parish Council Grant Scheme - Section 137	-	-	1,000.00	1,000.00	
	Corona Virus Support (helpline and printing)	240.63	700.00	500.00	500.00	Plus 200.00 for printing flyers
						1,700.00

7. Projects and Developments 2021/2022

500.00	Village Triangle - Church Lane					£500.00 not spent 2019/2020 ringfenced 2021/2022
5,000.00	Office Furniture (New Build)					£5,000. not spent 2019/2020 ringfenced 2021/2023
2,100.00	Defib Kiosk Refurbishment - Burton Old Road, Streethay					£2,100. not spent 2019/2020 ringfenced 2021/2024
1,160.00	New Notice Board - Sterling Centre					£1,160.00 not spent 2019/2020 ringfenced 2021/2025
1,160.00	New Notice Board - Fradley Junction					£1,160.00 not spent 2019/2020 ringfenced 2021/2026
1,500.00	New Notice Board - Streethay					£1,500.00. not spent 2019/2020 ringfenced 2021/2027
600.00	Benches/Picknick Tables 3					£600.00 not spent 2019/2020 ringfenced 2021/2028
3,500.00	Phone box Refurb Fradley Junction and Post Office and relocation					£3,500.00 not spent 2019/2020 ringfenced 2021/2029
800.00	Planters Streethay moving x 6, emptying, filling & Planting					£800.00 not spent 2019/2020 ringfenced 2021/2030
500.00	Moving of Streethay Sign from exit A38 to Bridge					£500.00 not spent 2019/2020 ringfenced 2021/2031
500.00	Bus Shelter Repairs - Streethay					£500.00 not spent 2019/2020 ringfenced 2021/2032
3,500.00	Information Boards x 5					£3,500.00 not spent 2019/2020 ringfenced 2021/2033
	PC Yearly Award Scheme	-	-	500.00	100.00	
	Halifax Avenue Yellow Lines	-	-	2,000.00	2,000.00	
	Contribution to help Alrewas Parish Council to fight the CEMEX Planning Application (Alrewas PC have set aside £5k)	-	-	5,000.00	5,000.00	
	Parish Council Office/hub further PC Contribution	-	-	30,000.00	30,000.00	
						37,500.00

8. TOTALS

131,306.14	54,687.77	93,116.91	162,142.08	161,892.08	162,142.08
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9. Income estimated by 31.03.2020 or early 2021	
Vat actual as at 28.10.2020	4,037.30
VAT estimated from 28.10.2020 to 31.03.2021	2,883.79
FYCC Rent	10.00
Bin Emptying Wellington Crescent	850.00
Bin Emptying Wellington Gardens - Hay End Lne	312.00
Precept 2020/2021 - current rate	131,306.00
Total income expected 2021/22	139,399.09
Surplus	38,189.09

10. Council funds and reserves	
Sum held in council accounts on 28.10.2020	201,703.17
Predicted Spend between 28.10.2020 and 31.03.2021	- 38,429.14
Predicted total of all funds held	163,274.03
Less Ringfenced Reserves	135,811.25
Predicted Unallocated Reserves	27,462.78

11. Income estimated by 31.03.2021 or early 2022	
Vat estimate	6,921.09
FYCC Rent	10.00
Bin Emptying Wellington Crescent	850.00
Bin Emptying Wellington Gardens - Hay End	312.00
Precept 2021/2022 without rate increase	161,893.00
Total income expected	169,986.09
Total Deficit/Surplus (predicted income less budget)	7,844.01

12. Precept 2021/22	
To set a balanced budget a Band D Council Tax bill will increase by:	11.69
The new rate will therefore be:	73.29
This is a increase of:	19%