



# Fradley and Streethay Parish Council

10.03.2021

## To Members of the Council

You are hereby summoned to attend a virtual meeting by Zoom of the Parish Council to be held at 7.00pm on Thursday 15 April 2021.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email [clerk@fandspc.org.uk](mailto:clerk@fandspc.org.uk) with the details, at least 48 hours prior to the scheduled meeting.

## Join Zoom Meeting

<https://us02web.zoom.us/j/83121648008?pwd=WTUyK3lLaEJrV01oTmIWT2l5dWJkdz09>

Meeting ID: 831 2164 8008

Passcode: 003893

*Clare M Orme*

Clare Orme, Clerk/RFO to Fradley and Streethay Parish Council

For the foreseeable future, it is proposed that this Parish Council uses "Zoom" to conduct remote meetings. Should a member of the public wish to observe the meeting it is requested that they contact the parish Clerk by email [clerk@fandspc.org](mailto:clerk@fandspc.org) or by telephone 0771 9599132 for further guidance.

## Remote Meetings Protocol

### IMPORTANT

**Members of the Public should be aware that the Parish Council Meeting will be recorded.**

In order to ensure that the meeting is conducted in an orderly and lawful manner, members of the public wishing to observe the Meeting MUST WITHOUT FAIL OBSERVE THE FOLLOWING RULES.

### On Joining the Meeting:

1. MUTE your microphone (SWITCH OFF).
2. Enable video (if you have it).

### During the Meeting:

1. DO NOT SWITCH ON YOUR MICROPHONE UNTIL REQUESTED TO DO SO BY THE CHAIRMAN.
2. DO NOT attempt to speak until the Chairman asks you to speak
3. If you wish to speak be aware that you will be required to:
  1. Provide your name
  2. Confirm whether you are a registered Elector of Fradley and Streethay Parish.
  3. If you are not a registered elector as in 3 (2) above, you will need to state the basis on which you are raising the issue.
  4. In order to comply with the General Data Protection Regulations embodied in the Data Protection Act 2018 ('the Act') members of the public when speaking MUST NOT provide information that either directly or indirectly identifies any individual.

## Further Information

Members of the public should be aware that any issues raised at the remote meeting by them under Public Speaking will not be commented on or debated by the Parish Council during the remote meeting. The Chairman will indicate if the issue will be added to a future agenda.

# Fradley and Streethay Parish Council



## Agenda

- 1. To receive and approve apologies for absence.**
- 2. Declaration of Members' Interests.**
  - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b) To declare any Personal and Pecuniary Interest in items on the agenda and their nature. (Councillors with a Pecuniary Interest will be temporarily suspended from the meeting). Where a member indicates they have a Pecuniary interest but wishes to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
- 3. Public Speaking.**
  - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter in the agenda**.
  - b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 4. Variation to the Order of Business.**
- 5. To confirm and agree as a true record the minutes of the Parish Council meeting held via Zoom on 18 March 2021 – Once approved the minutes will be signed by the chair at a later date.**
- 6. To note the notes of the meeting with Barrett Homes held on 12 March 2021.**
- 7. To note the notes of the meeting with the FYCC held on 23 March 2021.**
- 8. To note the notes of the CRT site meeting held on 30 March 2021**
- 9. Clerk Report**
  - a. Update FYCC current position – Update of the meeting held on 23 March 2021.
  - b. Update website and website analytics.
  - c. Update on the complaint to Redrow re Watersmeet.
  - d. Request from a resident to have a phone box book swap library.
  - e. Consider VE Day Preparations and the purchase of a silhouette.
  - f. Consider the purchase of litter picking equipment for volunteers to use.
  - g. Consider issues with tree numbers T225 & T226 on our tree report causing damage to the pathway at a residential property from open space on Worthington Road.
  - h. Consider the installation of extra dog bins at Fradley Junction.
  - i. Litter Picking event will take place in the village on 12 June 2021 details to be confirmed and advertised
  - j. Clerk Report – Remote Meetings
    - i. To consider bringing forward the Annual Parish Council Meeting to Thursday 6 May 2021 at 7pm
    - ii. To consider cancelling all other Parish Council Meetings until after 21 June 2021 at the earliest and depending on further information being received.
    - iii. To give delegated authority to the Proper Officer and the Chairman to pay all suppliers and salaries between 7 May 2021 and 21 June 2021 as appropriate and in line with the Standing Orders and budget allocations already approved.
    - iv. To give delegated authority to the Proper Officer to email all planning applications to the Councillor and file all comments with LDC planning department as appropriate.
    - v. To give delegated authority to the Proper Officer to deal with any urgent matters as they arise in correspondence with the Chairman.
    - vi. The Proper Officer to report all matters dealt with under delegated authority at the next available Parish Council Meeting for ratification.
- 10. NALC Award - Foundation Level**



- a) The Parish Council to confirm by resolution that it has met all criteria for the Local Council Award Scheme Action Plan for the Foundation Level.
- b) The Parish Council to confirm by resolution that it publishes online the documentation and information in place for operating lawfully and according to standard practice.
- c) The Parish Council to confirm that it has policies for training councillors and officers and is building a foundation for improvement and development.
- d) The Parish Council to confirm by resolution that it recognises its duties in relation to biodiversity and crime and disorder in relation to the Action Plan.
- e) The Parish Council agrees for the Clerk to notify the accreditation panel co-ordinator when the resolutions have been agreed and provide a completed application form, including webpage addresses to where the information can be found online.

## 11. Policies and Procedures for consideration

- a. Consideration Bench Memorial Plaque Policy – as agreed under delegated authority and email as agreed at the March Parish Council Meeting.

## 12. Update Refurbishment of Streethay Park

- a. HS2 Grant Application Form update
- b. Consider the Tender document Pack
- c. Consider adding the Tender Pack to the Government Contract Finder Website

## 13. Update Parish Council Office/Hub

- a. Update on the correspondence with LDC in relation to the s106 funding
- b. Update re instruction of planning consultants

## 14. Update proposed community building Streethay.

## 15. Update on the consideration to adoption a stretch of canal towpath along with repairs/refurbishment and the installation of benches and information board. – Update from the site meeting held on 30 March 2021

## 16. Financial Information

- a) To consider the financial statements unaudited from 01 April 2020 to 28 March 2021 – Bank Reconciliation, Income/expenditure, Vat Reclaim and other supporting documentation.

### **Bank Reconciliation as at 28.03.2021**

Current Account	103,335.76
Reserve Account	93,688.30
Less unrepresented Chq's	<u>4,753.35</u>
<b>Total</b>	<b>192,270.71</b>

- b) To confirm payments for April 2021 as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101441 to 101443, Inc. DD for Nest Pensions	Salaries, Tax, NIC's and Pension Contributions		3,937.91	
101444	Tonks Brothers Tree Services	Medium Priority Tree Work	1,500.00	
101445	CSnotepad	Coronavirus Helpline	10.20	
101446	Vision ICT Ltd	Hosting of Email accounts from June 21 to May 22	216.00	
101447	Staffordshire County Council	Yellow Line Project Halifax Avenue	7,500.00	
101448	Lending Hands	Handyman Service	262.50	
101449	Austen Prince Ltd	Payroll Services	315.00	
101450	7 <sup>th</sup> Lichfield Scout Group	Delivering the Newsletter	50.00	

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DD	Information Commissioners Office	Subscription	35.00	
DD	Plusnet	Telephone and Broadband	39.60	

c) To confirm the Income March 2021

DATE	INCOME FROM	DESCRIPTION	AMOUNT
28.03.2021	HSBC Bank	Bank Interest	0.72
01.03.2021	Vendure Land Management Ltd	Wellington Gardens bin emptying	312.00
26.03.2021	XPO Supply Chain UK	Yellow Line Project Halifax Avenue	3,000.00

## 17. Year End Preparations

- Consider the Land and Building Register as at 28.03.2021
- Consider the Asset Register as at 28.03.2021
- Consider Councillor Responsibility form as at 28.03.2021

## 18. Planning Applications for consideration

a)

Application No.	Location	Proposal	Comments by
L.20/03/867 M	at Land South of the A513, Orgreave, Alrewas, Staffordshire	Proposed sand and gravel extraction, the erection of plant and infrastructure and creation of new access, in order to supply the HS2 project with ready mix concrete, with export of surplus sand and gravel	27.04.2021
21/00276/FUH	Bear Cottage, Heath Gap, Fradley, Lichfield	Erection of single storey extension to replace conservatory	22.04.2021
19/01334/DISCH	Land South East Of, Ryknild Street, Lichfield, Staffordshire	Discharge of Conditions 3 (Drainage Plans & Details), 4 (Construction Environment Management Plan), 5 (Drainage Plans & Details), 6 (Archaeological Details), 7 (Landscape & Planting Scheme), 8 (Vegetation Retention Measures), 9 ("Minimum Dig" Method Statement), 12 (Biodiversity Requirements), and 13 (External Lighting) of permission 19/01334/FULM.	20.04.2021

b) **Local Plan Review – Update**

- SCC - Proposed 30mph speed limit on Netherstowe Lane, Lichfield Consultation closing date for comments 5 April 2021
- SCC - Wood End Lane - Netherstowe Lane, Lichfield Proposed Speed Limit Restrictions -TRO closing date for comments 12 April 2021
- SCC - HS2 Phase 1 - Lorry Route for SCC Approval - National Grid site access, Shaw Lane, Handsacre – Draft Decision Notice anticipated to be formally issues by mid-April.
- SCC - Proposed Highway Alterations at Hay End Lane, Fradley – Comments required by 18 April 2021
- Hammerwich Neighbourhood Plan Local Authority Publicity Period (Regulation 16 Consultation) will be available to view, and comment Start date: 24/03/21 09:00 End date: 05/05/21 17:00

h)

## 19. Items for information

- SCC and Cllr Eagland – Emailed to Cllr's and added to website and Facebook where appropriate.**
  - Update: Lichfield community testing - good availability – 16 March 2021



- ii. Your Library and Arts Service in April – 31 March 2021
- iii. 4230040 - Alrewas Road and Kings Bromley Road - close that length of Alrewas Road and Kings Bromley Road from the junction with Yoxall Road to the junction with the A38 Rykneld Street for a period of 2 days but no more than 5 days from 17th April 2021 – 1 April 2021
- b. **LDC and District Council Ward Member – emailed to Cllr's and added to website and Facebook where appropriate.**
  - i. Council leader encourages residents to take part in Census 2021 – 10 March 2021
  - ii. Covid-secure voting – 11.03.2021
  - iii. Candidate & Agent Briefing Meetings (Virtual) 10 and 16 March 2021
  - iv. Media Release - Micro businesses can benefit from free expert advice thanks to unique councils' partnership with leading national support body – 15 March 2021
  - v. Media Release - Council buildings to get greener with £1 million grant – 17 March 2021
  - vi. Final reminder to put forward views on Lichfield's future parking options – 18 March 2021
  - vii. Lichfield District Start Up Grant Scheme and Staffordshire Means Back to Business Support Scheme – 18 March 2021
  - viii. Grant scheme aims to create more business start-ups – 18 March 2021
  - ix. PTTRO 4227549 Dumore Hay Lane, Fradley – Diversion of vehicular traffic Dumore Hay Lane, Fradley – 23 March 2021
  - x. Media release - Hammerwich neighbourhood plan consultation begins – 26 March 2021
  - xi. Voters urged to register in time to have their say in May – 26 March 2021
  - xii. Counting down the days to first community lottery draw – 26 March 2021
  - xiii. Help for businesses on offer thanks to county partnership – 29 March 2021
  - xiv. LDC News - April 2021 – 1 April 2021
  - xv. Media Release - New housing service launched – 1 April 2021
  - xvi. Newly published plan Published Forward Plan – 1 April 2021
  - xvii. Views sought on customer service – 6 April 2021
  - xviii. Businesses invited to apply for a Restart Grant – 7 April 2021
- xix. **LDC Weekly Planning Application List - 19 February 2021, 26 February 2021, 1 March 2021, 8 March 2021, 15 March 2021, 19 March 2021**
  - c. **Neighbourhood Alert – Updates added to the website and Facebook page.**
  - d. Worried About Getting Hacked? – 23 March 2021
  - e. The latest from the UK's largest Public Sector Network – 25 March 2021
  - f. National Insurance Number Phone Scams – 26 March 2021
  - g. Theft of Catalytic Converter - Maple Grove - Lichfield - Overnight 26th March 2021
  - h. Changes To Covid Restrictions from 29 March 2021
  - i. Police Officer Recruitment Through the PCDA Scheme Opens Today 29/03/2021
  - j. Neighbourhood Watch Launches Protect Your Car Campaign – 1 April 2021
  - k. **HS2**
    - i. HS2 in Staffs update: New interactive map lets you see when and where HS2 works are taking place in your area – 12 March 2021
    - ii. HS2 in Staffs update: Stafford company Deep Soil Mixing uses recycling on a massive scale at HS2 site in the Midlands – 12 March 2021
    - iii. HS2 notification temporary road closure Lichfield Road, Whittington area March 29th 4 days – 15 March 2021
    - iv. HS2 works notification: Temporary footpath closures on Kings Bromley 0.392 and Fradley and Streethay 35 – 15 March 2021
    - v. HS2 notification temporary road closure Lichfield Road, Whittington area March 29th 4 days HAS BEEN CANCELLED AND WILL BE RESCHEDULED – 17 March 2021
    - vi. HS2 Phase 2a newsletters - and invite to online presentation about route wide ground investigations – 17 March 2021



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- vii. HS2 - Local Authority Statutory Role – 19 March 2021
- viii. HS2 works notification - Notice of temporary traffic management on Wood End Lane near Lichfield – 23 March 2021
- ix. HS2 Notification Traffic management Cappers Lane April 5-9 -23 March 2021
- x. Notice of works A38 – 22 March 2021
- xi. HS2 Phase 2a online presentations update – 24 March 2021
- xii. HS2 Phase 2a National Grid works – 26 March 2021
- xiii. HS2 notification Ground Investigation works Fradley & Streethay area April 12 for 4 months – 29 March 2021
- xiv. Notice of works - Wood End Lane Archaeology Works 26 April 2021
- xv. HS2 in Staffs update: Notices of HS2 related traffic management in Lichfield area – 1 April 2021
- l. **Information from Alrewas Parish Council**
  - i. Notes of the meeting of the APC Quarry Working Group 11 March 2021
- m. **NALC**
  - i. Job vacancy: Tenterden Town Council – 11.03.2021
  - ii. Update on NALC's online events calendar for 2021 – 16 March 2021
  - iii. Have you considered community businesses? – 18 March 2021
  - iv. Chief executive's bulletin – 19 March 2021
  - v. Job vacancy: Church Stretton Town Council – 22 March 2021
  - vi. Have you considered community businesses? – 23 March 2021
  - vii. How to get young people involved in local councils – 24 March 2021
  - viii. So, where has the planning power gone? - 24 March 2021
  - ix. Job vacancy: Congleton Town Council – 26 March 2021
  - x. Job vacancy: Wallingford Town Council – 26 March 2021
  - xi. Chief executive's bulletin – 26 March 2021
  - xii. How to get young people involved in local councils – 31 March 2021
  - xiii. So, where has the planning power gone? – 31 March 2021
  - xiv. Job vacancy: Burnham Parish Council – 1 April 2021
  - xv. Chief executive's bulletin – 1 April 2021
  - xvi. How to get young people involved in local councils – 7 April 2021
- xvii. **Staffordshire Parish Council Association Bulletin, 11 March 2021, 18 March 2021, 25 March 2021, 26 March 2021, 1 April 2021**
  - n. **SPCA**
    - i. Have Clerk Vacancy Willington Parish Council – 15 March 2021
    - ii. Training courses - new dates available – 18 March 2021
    - iii. SPCA – Training Course dates available various – 7 April 2021
  - o. **Parish News –20 February 2021, 27 February 2021, 6 March 2021, 13 March 2021, 20 March 2021, 27 March 2021, 3 April 2021**
  - p. Plantscape - Benefits of elevated planter displays – 11 March 2021
  - q. Play Force - Swings, climber, slide and springer for only £9,999! – 11 March 2021
  - r. The Community Foundation Staffordshire - PFCC People Power Fund is open! – 11 March 2021
  - s. Glasdon - 5 Ideas for Memorials and Commemorative Spaces – 11 March 2021
  - t. HAGS - New! Introducing the complete Rosenlund collection – 12 March 2021
  - u. Royal British Legion Industries - Preparation for VE Day 2021 – 15 March 2021
  - v. Mallatite - Pedestrian Crossing & Safety Products - AVAILABLE NOW! – 16 March 2021
  - w. The Rural Bulletin – 16 March 2021, 23 March 2021, 30 March 2021
  - x. Healthmatic - do you have all the information you need? – 16 March 2021
  - y. **Highways England Bulletin week commencing 15 March 2021, 23 March 2021, 29 March 2021**



- z. Broxap's Derby range: the UK's toughest litter and recycling bins – 17 March 2021
- aa. Plantscape - Discover our water saving range – 17 March 2021
- bb. RRT United Kingdom - Family Food Boxes direct to the need – 18 March 2021
- cc. HMRC - COVID-19 support for you – latest information – 18 March 2021
- dd. Mallitite - special Offers\* - TRAFFIC BOLLARDS NOW!!! – 18 March 2021
- ee. PSE Online - Is your Workforce Management Technology still fit for purpose? – 24 March 2021
- ff. Plant scape - Discover our water saving range – 24 March 2021
- gg. Completed booking form and KP Events EMP for the 2021 Florette Fradley 10k. – 23 March 2021
- hh. Broxap's - Gone, but not forgotten: creating a lasting legacy – 24 March 2021
- ii. It's time to engage your communities in the Great British Spring Clean – 24 March 2021
- jj. Cognitive Publishing - Tools to help you navigate a transformed world – 24 March 2021
- kk. Charity Buying Group – Back to work sale – 29 March 2021
- ll. Mallatite - Internally Illuminated Posts & Floodlight Combinations – 29 March 2021
- mm. Future Form - Bespoke Outdoor Banners - From £12 – 30 March 2021
- nn. Fibrous - lets stay on track to end the lockdown by stopping the spread of covid -19. PPE IN stock at Fibrous Funeral Supplies plus much more!!! – 31 March 2021
- oo. Creativeplay - Bring Your Playground Project to Life – 31 March 2021
- pp. Mallatite - CHARGING SMART ENABLED 3 PHASE UNIT – 1 April 2021
- qq. Give Us Time – 1 April 2021
- rr. Best Kept Village Community Competition 2021 – 31 March 2021
- ss. Support Staffordshire - News, Information and Jobs Bulletin - April 2021 – 4 April 2021
- tt. Agenda for the next APC Quarry Working Group meeting 15 April 2021 – 6 April 2021
- uu. Rural Services Bulletin - How to get young people involved in local councils – 7 April 2021

**20. Date and time of the next Zoom Parish Council Meeting to be advised at 7pm.**

