

Fradley and Streethay Parish Council

09.03.2020



To Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at 7.30pm on Tuesday 17th March 2020 at Fradley Village Hall, Church Lane, Fradley WS13 8NL

Members of the District Council, County Council, Public and Press are welcome to attend. Members of the Public may make representation to the Council under item 3 Public Speaking according to the Council's Standing Orders.

Clare M Orme

Clare Orme, Clerk/RFO to Fradley and Streethay Parish Council

Agenda

- 1. To receive and approve apologies for absence**
- 2. Declaration of Members' Interests.**
 - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b) To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wishes to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
- 3. Public Speaking**
 - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter in the agenda**.
 - b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 4. Variation to the Order of Business.**
- 5. Approval of the minutes from the Parish Council meeting held on 18th February 2020**
- 6. Clerk Reports**
 - a) Update WW2 75th Anniversary of VE Day Events – Request under Section 137 for a Small Parish Council Grant £100 to print the service booklets
 - b) Loneliness Plan – Setting up of a Working Group and Terms of Reference
 - c) Proposal to approve the Tree and Hedge Policy version 2 and Nesting Birds Policy
 - d) Proposal to approve the Recording of Meetings Policy
 - e) Newsletter – Decide whether to take forward and from which budget
 - f) Effectiveness of the Internal Audit document – requires agreement before 31.03.2020
 - g) Village Hall Bin provision
- 7. Parish Office and Hub new build**
 - a. Clerk Report – Budget required, amendment to the application form, plans and QS
- 8. Parish Councillor Reports – Committees and Working Group**
 - a. Fradley Village Signage, Gateways and information Boards
 - i. Village Gateways – Delegated Powers to be given to a Councillor or a Working Group to be set up with terms of Reference to take this forward – Report from Cllr Bown.
 - ii. Budget for Village Gateways
- 9. Fradley/Streethay Village Updates**
 - a. Play Areas and MUGA-to discuss repairs/replacement equipment, benches and signage.

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- i. Repairs to the Play Area

10. Planning Applications for Consideration.

a.

Application No.	Location	Proposal	Comments by
20/00309/FUH	19 Horner Avenue, Fradley, Lichfield,	Single Storey Extension to rear and part conversion of garage	22.03.2020
20/00076/FUL	Elford Cottage, 26 Church Lane, Fradley, Lichfield	Erection of 1no dwelling house	28.03.2020

11. Finance

a) To consider the financial statements for January 2019

b) To consider payments as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101307	NALC	Subscription	60.00	
101308	SPCA	Subscription	327.00	
101309	Fradley Village Hall	Room Hire	16.00	
101310	Planning & Design Practice Ltd	Fees	834.00	
101311	SJL Landscapes Ltd	Ground maintenance	1955.59	
101312	Lending Hands	Handyman & cleaning	192.50	
101313-101313	Salaries, Tax, NIC's Pension	Staff costs	3976.74	
Direct debit	BT	Internet and phone	243.28	
Card payment	Plusnet	Internet and phone	39.60	
Card payment	HM Land Registry	Office copies	6.00	

12. Grant Applications

- a) HS2 application for Streethay Play Park /Green

13. Correspondence received

- Staffordshire Parish Council Association – Bulletins – 13.02.2020, 27.02.2020, 05.03.2020
- Staffordshire County Council – Information re grass cutting and weed spraying
- Coton Green Primary School – Notification of the end of the Consultation on the proposed expansion
- Email Cllr Eagland – Re flood relief grants available
- Lichfield Strategic Action Plan – from Sarah Sleight
- Insurance Certificate/Public Liability Insurance for the 10K Fun Run received
- SCC – Exercising its power under the Permit Scheme Order 2020
- Mike Deegan Consulting – Free funding consultation for Parish or Town Councils affordable bid-writing service
- Police Report

14. Date of the next Parish Council Meeting to be approved as follows:

- Parish Assembly 21st April 2020, Fradley Village Hall, commencing at 6.45pm to 7.15pm
- Parish Council monthly meeting 21st April 2020, Fradley Village Hall, commencing at 7.15pm.