



# Fradley and Streethay Parish Council

08.12.2020

## To Members of the Council

You are hereby summoned to attend a virtual meeting by Zoom of the Parish Council to be held at 7.00pm on Thursday 18 February 2021.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email [clerk@fandspc.org.uk](mailto:clerk@fandspc.org.uk) with the details, at least 48 hours prior to the scheduled meeting.

## Join Zoom Meeting

<https://us02web.zoom.us/j/84848949451?pwd=dUc5anR2aGIBSkkrMEFobWNCU3VqUT09>

Meeting ID: 848 4894 9451

Passcode: 207776

*Clare M Orme*

Clare Orme, Clerk/RFO to Fradley and Streethay Parish Council

For the foreseeable future, it is proposed that this Parish Council uses "Zoom" to conduct remote meetings. Should a member of the public wish to observe the meeting it is requested that they contact the parish Clerk by email [clerk@fandspc.org](mailto:clerk@fandspc.org) or by telephone 0771 9599132 for further guidance.

## Remote Meetings Protocol

### IMPORTANT

**Members of the Public should be aware that the Parish Council Meeting will be recorded.**

In order to ensure that the meeting is conducted in an orderly and lawful manner, members of the public wishing to observe the Meeting MUST WITHOUT FAIL OBSERVE THE FOLLOWING RULES.

### On Joining the Meeting:

1. MUTE your microphone (SWITCH OFF).
2. Enable video (if you have it).

### During the Meeting.

1. DO NOT SWITCH ON YOUR MICROPHONE UNTIL REQUESTED TO DO SO BY THE CHAIRMAN.
2. DO NOT attempt to speak until the Chairman asks you to speak
3. If you wish to speak be aware that you will be required to:
  1. Provide your name
  2. Confirm whether you are a registered Elector of Fradley and Streethay Parish.
  3. If you are not a registered elector as in 3 (2) above, you will need to state the basis on which you are raising the issue.
  4. In order to comply with the General Data Protection Regulations embodied in the Data Protection Act 2018 ('the Act') members of the public when speaking MUST NOT provide information that either directly or indirectly identifies any individual.

### Further Information

Members of the public should be aware that any issues raised at the remote meeting by them under Public Speaking will not be commented on or debated by the Parish Council during the remote meeting. The Chairman will indicate if the issue will be added to a future agenda.



# Fradley and Streethay Parish Council

## Agenda

### 1. To receive and approve apologies for absence.

### 2. Declaration of Members' Interests.

- a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
- b) To declare any Personal and Pecuniary Interest in items on the agenda and their nature. (Councillors with a Pecuniary Interest will be temporarily suspended from the meeting). Where a member indicates they have a Pecuniary interest but wishes to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.

### 3. Public Speaking.

- a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter in the agenda**.
- b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

### 4. Variation to the Order of Business.

### 5. To confirm and agree as a true record the minutes of the Parish Council meeting held via Zoom on 21 January 2021 – Once approved the minutes will be signed by the chair at a later date.

### 6. To note the notes from the Canal and River Trust Meeting held on 3 February 2021

### 7. Clerk Report

- a. Update FYCC current position and a way forward
- b. Update acquiring land for a community building at Streethay.
- c. Update Watersmeet Flooding problem
- d. Update to the Yellow Lines Project on Halifax Avenue – Update on the Pledges required to the value of £7,500.
- e. Amendment to the HR Committee Meeting dates due to clashing with the Finance Committee Meetings- amend from 4 March 2021 and 2 September 2021 to 8 April 2021 and 7 October 2021
- f. HS2 Phase 2a Consultation – Response Required by 19 February 2021 - to email received 5 February 2021
- g. Fradley Historic Group – Permission to install a plaque in memory of the Chairman of the Group on the bench on the triangle opposite the Church.
- h. Consider a welcome page on the website for new residents to Fradley and Streethay with useful contacts etc.
- i. To consider the adoption of a stretch of canal towpath along with repairs/refurbishment of the canal towpath with the installation of benches etc
- j. Damage to grass verge on Church Lane – Contractors have been advised to be careful of the grass verge and confirmation has been received that repairs to the damage will be undertaken as soon as possible.

### 8. Policies and Procedures for consideration

- a. Consideration of a Procurement Policy and Supplier List
- b. Consideration of an Anti-Corruption and Bribery Policy

### 9. Update Refurbishment of Streethay Park

- a. HS2 Grant Application Form update

### 10. Update Parish Council Office/Hub

- a. Letter sent to Laura Lymer 4 February 2021 with regards to the S106 money – awaiting response

### 11. Financial Information

# Fradley and Streethay Parish Council



- a) To consider the financial statements unaudited from 01 April 2020 to 28 January 2021 – Bank Reconciliation, Income/expenditure, and other supporting documentation.

## **Bank Reconciliation as at 28.01.2021**

Current Account	114,056.82
Reserve Account	93,686.78
Less unrepresented Chq's	<u>3,573.95</u>
<b>Total</b>	<b>204,169.65</b>

- b) To confirm payments for February 2021 as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101421 to 101423, Inc. DD for Nest Pensions	Salaries, Tax, NIC's and Pension Contributions		3,938.60	
101424	SJL Landscapes Ltd	Monthly Ground Maintenance Contract	2,026.08	
101425	Infrastructure Planning Design Ltd	Planning Advice	420.00	
101426	Csnotepad	Covid Support Telephone Line	19.75	
101427	Staffordshire Parish Councils Association	Planning Training Cllr Bown	30.00	
101428	Vision ICT Ltd	Website hosting and Support April 2021 to March 2022	330.00	
101429	D Beaumont	Handyman Contract	250.00	
101430	Ricoh	Photocopier rental	105.35	
DD	Plusnet	Telephone and Broadband	39.60	

- c) To confirm the Income January 2021

DATE	INCOME FROM	DESCRIPTION	AMOUNT
28.01.2021	HSBC Bank	Bank Interest	0.80

## 12. Planning Applications for consideration

a)

Application No.	Location	Proposal	Comments by
21/00132/REMM	Plot D104, Halifax Avenue, Fradley, Lichfield	Variation of conditions 3 (Landscaping) and 7 (Fencing) of application 19/01295/REMM	12.02.2021 Extension given to 19.02.2021
21/00075/FUL	Ryder, Rykneld Street, Alrewas, Burton Upon Trent	Variation of condition 10 (Use of site) of permission 15/01196/COU relating to including commercial vehicles, trailers and LGV's to accurately align the condition with the commercial activity being undertaken at the premises	16.02.2021
21/00210/HST	Manor House, Burton Road, Streethay, Lichfield	Approval of HS2 Schedule 18 Heritage Agreement Method Statement for recording and works proposals for the plunge bath	21.02.2021
20/01439/REMM	Land Off Halifax Avenue, Fradley Park, Fradley	Reserved matters application for the erection of a new two phased 2FE primary school with MUGA, football pitch, external landscaping, car parking and associated facilities – AMENDED PLAND AND/OR ADDITIONAL INFORMATION	24.02.2021



- b) Consideration to grant Barrett West Midlands a temporary right of access to utilise the existing access to the Parish Council carpark at the Skate Park/MUGA to form a new spur to their land West of this.
- c) **Bellway Planning Application:**
  - 1. Bellway Application 20/01443/REMM – Councillor's to consider alternate uses for the land.
- d) **Local Plan Review**
  - 1. Consider comments to submit to LDC with regards to the size of the buildings and overall plots, location, access, services etc.
  - 2. Building use
  - 3. Way forward and time frames
  - 4. Strategy on how the Council will decide on the above and if residents should be included.

## 13. Items for information

- a. **SCC and Cllr England – Emailed to Cllr's and added to website and Facebook where appropriate.**
- b. Tuesday morning message 12 January 2021
- c. Warmer Homes support for families 12 January 2021
- d. Staffordshire Libraries January update 12 January 2021
- e. Covid-19 Vaccination Stakeholder bulletin 13 January 2021
- f. 4219184 Church Lane, Fradley - Temporary Traffic Regulation Notice Church Lane Fradley 13 January 2021
- g. Healthwatch Staffordshire Primary Care Survey now open 15 January 2021
- h. 4223916 Gorse Lane, Fradley Emergency Closure 15 January 2021
- i. Staffordshire Archives & Heritage update 14 January 2021
- j. Covid-19 weekly update for members 16 January 2021
- k. Stakeholder Update: Community Testing and Hotspots w/c 11.01.2021
- l. Covid-19 Member Update: Vaccination letters to over 80s 16 January 2021
- m. District and Borough Community Testing Sites 16 January 2021
- n. Stakeholder Update: Community Testing Hotspots 15 January 2021
- o. Covid Winter Grant Support Available in Staffordshire 18 January 2021
- p. Together were better Stakeholder Update 15 January 2021
- q. Elected Members Briefing 18 January 2021
- r. Community Testing Available from Tomorrow and Friday 20 January 2021
- s. Storm Christopher Briefing Note 22 January 2021
- t. Update – community testing availability – 21 January 2021
- u. Media Release: Make getting a test part of your weekly routine 24 January 2021
- v. Press Release – Gritters work around the clock 25 January 2021
- w. Community Testing & Hotspots w/c 25 January 2021
- x. Update Community Testing 26 January 2021
- y. Cases remain high and we all need to stick to the rules and get tested if out and about 26 January 2021
- z. Tuesday morning message 26 January 2021
- aa. Update: Community testing availability 28 January 2021
- bb. 4223306 Hay End Lane, Fradley – Temporary Traffic Regulation 1 January 2021
- cc. Media Release: More options to get tested as Covid cases remain high 2 January 2021
- dd. 4223308 Gorse Lane, Fradley – Temporary Traffic Regulation Notice 2 February 2021
- ee. Staffordshire Libraries February Update 2 February 2021
- ff. Serious Flooding in Fradley – update to resident from Cllr England 2 February 2021
- gg. Staffordshire Dignity In Care Awards 2021 3 February 2021
- hh. FIB Meeting on Tuesday information – 3 February 2021



- ii. Let's Get Testing 4 February 2021
- jj. Community Testing walk ins welcome 5 February 2021
- kk. Covid 19 Weekly update for Members 6 February 2021
- ll. Stakeholder Update Hotspots and Community Testing w/c 8 February 2021
- mm. Newly published decision: Home to school and college travel assistance – setting temporary vacant seat and post 16 travel contribution rates for academic year 2021/2022 8 February 2021
- nn. Update: Community Testing good availability 9 February 2021
- oo. **LDC and District Council Ward Member – emailed to Cllr's and added to website and Facebook where appropriate.**
- pp. Council leaders get rapid Covid-19 tests 12 January 2021
- qq. Media Release regarding outline design for Lichfield's new leisure centre 14 January 2021
- rr. Copy of email to Planning Enforcement from a District Councillor in relation to Planning Application 13/0063/OUTM and 19/00555/REMM
- ss. Information from Mike Brown on Darwin Hall Community Hall 15 January 2021
- tt. Burntwood Leisure Centre to be community testing centre 15 January 2021
- uu. Lichfield Community Lottery officially launches to good causes 19 January 2021
- vv. Council proposes tighter regulations for dog owners 21 January 2021
- ww. Council's Chief Executive announces decision to step down 21 January 2021
- xx. Good causes sign up to Lichfield Community Lottery 29 January 2021
- yy. Stakeholder Update: Community Testing & Hotspots w/c 1 February 2021
- zz. Reminder for gardeners to sign up for garden waste service 2 February 2021
- aaa. Grant Scheme opens up to more business 8 February 2021
- i. LDC Weekly Planning Application Lists – 25 December 2020, 11 January 2021, 15 January 2021
- bbb. **Neighbourhood Alert – Updates added to the website and Facebook page**
  - i. Cuckooing – Reporting Suspicious Activities to Police 15 January 2021
  - ii. Crime Prevention Advice 15 January 2021
  - iii. Winter Driving Advice 15 January 2021
  - iv. How to prevent fraud 17 January 2021
  - v. Fraud and Scams 16 January 2021
  - vi. Advice on how to prevent catalytic converter theft 16 January 2021
  - vii. Wearing a Face Mask In Your Community 19 January 2021
  - viii. Theft of motor vehicle Lichfield – 19 January 2021
  - ix. Have your say on Local Policing by completing our survey 22 January 2021
  - x. Theft of a Peugeot 208 20 January 2021
  - xi. Design a Croods 2 inspired treehouse and win it for your local community 27 January 2021
  - xii. Covid-19 Vaccination Scam Alert 28 January 2021
  - xiii. Catalytic Converter Theft – Wall Island 28 January 2021
  - xiv. One week left to share your voice through our survey 1 February 2021
  - xv. Newsletter February Edition 3 February 2021
  - xvi. Spare wheels stolen from work van, Fradley 2 February 2021
  - xvii. Help keep our roads safe by going phone free 3 February 2021
  - xviii. Can you help police to disrupt County Lines activity? 4 February 2021
  - xix. Van Stolen – St Matthews Road, Burntwood 3 February 2021
  - xx. County Lines Drug Activity Information 4 February 2021
  - xxi. Suspicious Incident 7 February 2021
- ccc. Highways England Bulletins – 14 December 2020, 11 January 2021, 18 January 2021, 25 January 2021, 1 February 2021
- ddd. HS2 Update: HS2 works notification – Temporary Road Closure on Rock Hill near Hints 1 February 2021



- eee. HS2 Phase 2a consultation: West Midlands to Crew, February 2021
- fff. The Community Foundation for Staffordshire
- i. Covid-19 Lockdown Appeal 13 January 2021ry 2021
- ggg. Staffordshire Parish Council Association – Bulletin 24 December 2020, 31 December 2020, 7 January 2021, 14 January 2021, 21 January 2021, 28 January 2021, 4 February 2021, 5 February 2021
- hhh. SPCA Bulletin Extra – NALC Statement re Handforth Parish Council 5 February 2021
- iii. Training, Funding and Services Newsletter January 2021
- jjj. Parish Council Training Courses to the end of March
- kkk. Parish News 16 January 2021, 25 January 2021, 1 February 2021, 6 February 2021
- lll. Public Sector Executive Newsletter 29 December 2020
- mmm. Email from resident in relation to Planning Application approval 19/01334/FULM 12 January 2021
- nnn. Plantscape welcome pack email 13 January 2021
- ooo. Plantscape – New bee friendly range 28 January 2021
- ppp. Plantscape our Christmas Trees have been a hit 3 February 2021
- qqq. Correspondence with L&G re Horner Avenue 18 January 2021
- rrr. The Community Foundation for Staffordshire Shropshire Lockdown Appeal 21 January 2021
- sss. HS2 –Notice of archaeology work off Cappers Lane 29 January 2021
- ttt. Letter sent on behalf of Vice Lord-Lieutenant of Staffordshire 1 February 2021
- uuu. Transforming the Trent Valley – Including an article on Your Magazine/online news 2 February 2021
- vvv. Transforming the Trent Valley – Including an article in your magazine/online news 2 February 2021
- www. The Rural Bulletin 2 February 2021
- xxx. 5 Ways to reduce costs and improve benefits of a new public toilet 3 February 2021
- yyy. Email from resident requesting further bins around the lake/balancing ponds on Turnbull Road, Poupard Drive and Violet Walk
- zzz. Armed Forces Covenant – Updated 3 February 2021
- aaaa. HS2 Phase 2a Annual Meeting Summary and Ground Investigations Newsletter 3 February 2021
- bbbb. Email from resident with regards to parking fines being issues by Staffordshire County Council to residents parking on Burton Old Road at Streethay
- cccc. News Information, Forums and Jobs Bulletin 5 February 2021
- dddd. HS2 Staffordshire County Council's Duty of Care email
- eeee. Email from resident – Litter Park Lane Huddlesford and Gorse Lane, Fradley
- ffff. Copied into email from resident – Re planning enquiry 19/01334/FULM
- gggg. Glasdon Information – Remove ice and snow with winter safety essentials 8 February 2021
- hhhh. Mallatite Speed Indicator Slow Down information 9 February 2021
- iiii. NALC on-line events newsletter 9 February 2021
- jjjj. NALC breaking News – Changes to the Local Council Award Scheme Criteria 9 February 2021
- kkkk. The Rural Bulletin 9 February 2021

**14. Date and time of the next Zoom Parish Council Meeting to be confirmed as 18 March 2021 at 7pm.**