



# Fradley and Streethay Parish Council

10.03.2021

## To Members of the Council

You are hereby summoned to attend a virtual meeting by Zoom of the Parish Council to be held at 7.00pm on Thursday 18 March 2021.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email [clerk@fandspc.org.uk](mailto:clerk@fandspc.org.uk) with the details, at least 48 hours prior to the scheduled meeting.

## Join Zoom Meeting

<https://us02web.zoom.us/j/89570400449?pwd=c0YxaCtPaGZFQmVvSnNYUVBnWWNTdz09>

Meeting ID: 895 7040 0449

Passcode: 300022

*Clare M Orme*

Clare Orme, Clerk/RFO to Fradley and Streethay Parish Council

For the foreseeable future, it is proposed that this Parish Council uses “Zoom” to conduct remote meetings. Should a member of the public wish to observe the meeting it is requested that they contact the parish Clerk by email [clerk@fandspc.org](mailto:clerk@fandspc.org) or by telephone 0771 9599132 for further guidance.

## Remote Meetings Protocol

### IMPORTANT

**Members of the Public should be aware that the Parish Council Meeting will be recorded.**

In order to ensure that the meeting is conducted in an orderly and lawful manner, members of the public wishing to observe the Meeting MUST WITHOUT FAIL OBSERVE THE FOLLOWING RULES.

### On Joining the Meeting:

1. MUTE your microphone (SWITCH OFF).
2. Enable video (if you have it).

### During the Meeting:

1. DO NOT SWITCH ON YOUR MICROPHONE UNTIL REQUESTED TO DO SO BY THE CHAIRMAN.
2. DO NOT attempt to speak until the Chairman asks you to speak
3. If you wish to speak be aware that you will be required to:
  1. Provide your name
  2. Confirm whether you are a registered Elector of Fradley and Streethay Parish.
  3. If you are not a registered elector as in 3 (2) above, you will need to state the basis on which you are raising the issue.
  4. In order to comply with the General Data Protection Regulations embodied in the Data Protection Act 2018 ('the Act') members of the public when speaking MUST NOT provide information that either directly or indirectly identifies any individual.

### Further Information

Members of the public should be aware that any issues raised at the remote meeting by them under Public Speaking will not be commented on or debated by the Parish Council during the remote meeting. The Chairman will indicate if the issue will be added to a future agenda.

# Fradley and Streethay Parish Council



## Agenda

- 1. To receive and approve apologies for absence.**
- 2. Declaration of Members' Interests.**
  - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b) To declare any Personal and Pecuniary Interest in items on the agenda and their nature. (Councillors with a Pecuniary Interest will be temporarily suspended from the meeting). Where a member indicates they have a Pecuniary interest but wishes to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
- 3. Public Speaking.**
  - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter in the agenda**.
  - b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 4. Variation to the Order of Business.**
- 5. To confirm and agree as a true record the minutes of the Parish Council meeting held via Zoom on 18 February 2021 – Once approved the minutes will be signed by the chair at a later date.**
- 6. To confirm and agree as a true record the minutes of the Finance Committee Meeting held by Zoom on 4 March 2021 – Once approved the minutes will be signed by the chair at a later date.**
- 7. To consider the recommendations as listed in the minutes of the Finance Committee Meeting held on 4 March 2021.**
- 8. Confirm the notes of the meeting with Barrett Homes held on 26 February 2021.**
- 9. Consider the notes from the meeting regarding the proposed Community Centre at Streethay held on 3 March 2021.**
- 10. Clerk Report**
  - a. Update FYCC current position and a way forward
  - b. Update proposed community building at Streethay.
  - c. Update on a welcome page on the website for new residents to Fradley and Streethay with useful contacts etc. and to consider the Draft Welcome Pack Document.
  - d. Update on the consideration to adoption a stretch of canal towpath along with repairs/refurbishment of the canal towpath with the installation of benches and information board.
  - e. Resident email – Re public footpath that takes you from the Hill Farm, Ash Tree Lane towards the Plough at Huddlesford. – Council to consider helping residents to ask for improvements to the footpath
  - f. LDC - Car Parking Strategy - Consultation Process closing date for the questionnaire 21 March 2021
  - g. Consideration for permission to be given to KP Events Fradley 10k run on 4 July 2021 from Watersmeet.
  - h. Consider a request from the Open Gardens Team - Permission for 4 September 2021 to use Watersmeet and for permission to erect a gazebo for their plant sale.
  - i. HS2 - invite to online presentation about route wide ground investigations starting at the end of March dates to be confirmed. Consideration for Councillor to attend.
  - j. Complaint of littering on Park Lane Huddlesford and Gorse Lane Fradley.
  - k. Website and website analytics.
  - l. Dog Bins Fradley Junction – to consider any potential solutions including purchasing more dog bins – Cllr M Wilcox email 3 March 2021
  - m. Resident complaints and email from Cllr Cross regarding littering around the village

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- n. Consider changing the Finance Committee Meetings set up specifically to discuss the Project Tracker to Project Tracker Working Group Meetings for 3 June 2021, 2 September 2021 and 2 December 2021 as recommended by the Finance Committee Meeting held on 4 March 2021.
- o. Consider a request for additional planting by the Turnbull Road junction with Common Lane
- p. Update on the complaint to Redrow re Watersmeet
- q. Consider a consultation document relating to the proposal by John Taylor Multi Academy Trust to open a new primary and nursery school (Fradley Park Primary and Nursery School) in Fradley in September 2022.

## 11. Policies and Procedures for consideration

- a. Consider the draft Terms of Reference for the Project Tracker Working Group
- b. Consider which Councillors will sit on the Project Tracker Working Group

## 12. Update Refurbishment of Streethay Park

- a. HS2 Grant Application Form update and Tender Process

## 13. Update Parish Council Office/Hub

- a. Update on the correspondence with LDC in relation to the s106 funding

## 14. Financial Information

- a) To consider the financial statements unaudited from 01 April 2020 to 28 February 2021 – Bank Reconciliation, Income/expenditure, and other supporting documentation.

### Bank Reconciliation as at 28.02.2021

Current Account	107,350.34
Reserve Account	93,687.58
Less unrepresented Chq's	<u>4,036.85</u>
<b>Total</b>	<b>197,001.07</b>

- b) To confirm payments for March 2021 as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101430	Richo UK	Photocopier Rental	105.35	
101431 to 101433, Inc. DD for Nest Pensions	Salaries, Tax, NIC's and Pension Contributions		3,938.60	
101434	SJL Landscapes Ltd	Monthly Ground Maintenance Contract	2,032.08	
101435	CSnotepad	Covid Support Telephone Line	10.20	
101436	Lichfield District Council	Dog Waste Bin Canal Bridge, Streethay Park clean human waste and replace handle dog waste bin Streethay Park	465..60	
101429	D Beaumont	Handyman Contract	250.00	
Card	Next	Flowers	30.00	Chair's allowance
DD	Plusnet	Telephone and Broadband	39.60	

- c) To confirm the Income February 2021

DATE	INCOME FROM	DESCRIPTION	AMOUNT
18.02.2021	FYCC	Rent 2019/2020 & 2020/2021	20.00
28.02.2021	HSBC Bank	Bank Interest	0.80

## 15. Planning Applications for consideration

- a)



Application No.	Location	Proposal	Comments by
21/00257/FUH -	3 Bexmore Drive, Streethay, Lichfield, Staffordshire	Single storey rear extension to form kitchen / dining room	12.03.2021
21/00215/FUL	Land Adj, Fox Lane, Alrewas, Burton Upon Trent	Variation of condition 6 of application 19/01216/COU relating to opening times	25.03.2021
21/00297/FUH	New Fulfen Cottage, Cappers Lane, Lichfield, Staffordshire	Erection of replacement utility building, raising of garage eaves with part conversion to residential annex	25.03.2021

- b) **TOWN AND COUNTRY PLANNING ACT, 1990 (as amended)** Land At: Midland Pig Producers Ltd, Hay End Lane, Fradley, Lichfield Proposed Development: Outline application with all matters reserved except for access for a Residential-led Mixed Use Development comprising, C2 Care and Assisted Living, C3 residential including self-build and bespoke. Neighbourhood Centre including Community Facilities, Open Space and Landscaping (Resubmission of application 18/00078/OUTMEI) **Appeal Starting Date:** 21st December 2020 **Appellants Name:** Mr J T Leavesley **Type of Appeal:** Public Inquiry **Inspectors Name:** Jonathan Price Inspectorate **Appeal Reference No:** APP/K3415/W/20/3264280 LPA **Application Ref Number:** 20/01031/OUTM **LPA Appeal Ref Number:** 20/00030/NONDET
- c) Approval/Ratification – Barrett Homes - of a temporary access and additional car park adjacent to the Parish Council Land off Hay End Lane, Fradley. – under delegated authority/via email
- d) Approval/ratification of instructing Adcocks in relation to item c above ref Barrett Homes.
- e) **Bellway Planning Application:**
1. Bellway Application 20/01443/REMM – Councillor's to consider alternate uses for the land.
- f) **Local Plan Review - Update**

## 16. Items for information

- a. **SCC and Cllr England – Emailed to Cllr's and added to website and Facebook where appropriate.**
  - i. Diversion of vehicular traffic – Roddige Lane Bell Bridge – 10 February 2021
  - ii. (Prohibition and Restriction of Waiting and Loading and Parking Places) (Consolidation) Order No 1/2009 (Amendment) – 10 February 2021
  - iii. Covid 19 Weekly Update for Members – 13 February 2021
  - iv. Stakeholder update: Hotspots and community testing w/c 15 February 2021
  - v. Update: Community testing good availability – 15 February 2021
  - vi. Update: Burntwood Leisure Centre Closed – 15 February 2021
  - vii. Works complete – No follow up – Enquiry 4183403 Hay End Lane – 15 February 2021
  - viii. Briefing paper for Planning Committee Members – 17 February 2021
  - ix. Vice Lord-Lieutenant, Mr James T Leavesley, DL – 17 February 2021
  - x. Stakeholder Update - Hotspots and Community Testing w/c 22 February 2021
  - xi. Update: Lichfield community testing - good availability – 23 February 2021
  - xii. Staffordshire Means Back to Business - Government's roadmap – 23 February 2021
  - xiii. Update: Lichfield community testing - good availability – 25 February 2021
  - xiv. Covid-19 Weekly Update for Members – 27 February 2021
  - xv. Update: Lichfield community testing - good availability – 2 March 2021
  - xvi. Storm Christoph Briefing – 3 March 2021



- xvii. Invite – All member briefing on the COVID-19 Vaccination Programme 11 March 2021
- xviii. Temporary Traffic Regulation Order - PTTRO 4223272 Broad Lane, Huddlesford – 4 March 2021
- xix. Temporary Traffic Regulation Order - PTTRO 4230060 Church Lane, Fradley – 4 March 2021
- xx. Update: Community testing - good availability – 9 March 2021
  - b. **LDC and District Council Ward Member – emailed to Cllr's and added to website and Facebook where appropriate.**
    - i. Funding opportunities and grants – 8 February 2021
    - ii. Empty Homes Week 2021 – 15 February 2021
    - iii. Reminder of rules around using outdoor facilities – 16 February 2021
    - iv. Funding for community and voluntary sector organisations – 18 February 2021
    - v. Media Release - Residents and Businesses encouraged to have their say on Lichfield's future parking options – 23 February 2021
    - vi. Lichfield Community Lottery tickets go on sale next week! – 25 February 2021
    - vii. Transfer of two city centre car parks to Three Spires – 26 February 2021
    - viii. Active Lichfield walks – 1 March 2021
    - ix. LDC Newsletter – 2 March 2021
    - x. Friary Grange Leisure Centre repair project completed – 2 March 2021
    - xi. Published Forward Plan – 3 March 2021
    - xii. Two trees at Beacon Park to be replaced – 4 March 2021
  - xiii. **LDC Weekly Planning Application List - 5 February 2021, 12 February 2021, 19 February 2021, 26 February 2021,**
    - c. **Neighbourhood Alert – Updates added to the website and Facebook page**
      - i. One month left to claim your compensation in the national firearms and knife surrender scheme – 10 February 2021
      - ii. Safer Internet Day – 10 February 2021
      - iii. Do you know who can see your data on the Alert System 10 February 2021
      - iv. Is your vehicle secure – 10 February 2021
      - v. Catalytic Converter Theft Lichfield – 10 February 2021
      - vi. Bitcoin related scam emails – 13 February 2021
      - vii. Cold Callers Lichfield – 15 February 2021
      - viii. Theft of Number Plate Lichfield – 15 February 2021
      - ix. Tips to prevent identity crime – 15 February 2021
      - x. Theft of Sheep – 15 February 2021
      - xi. Burglary Residential Streethay – 14 February 2021
      - xii. National Insurance Scam – 18 February 2021
      - xiii. Dog Safety Awareness – 18 February 2021
      - xiv. Inline Shopping Fraud – 18 February 2021
      - xv. News Newsletter - March Edition – 3 March 2021
      - xvi. Information re Street naming in Streethay – 3 March 2021
      - xvii. Tamworth's A5 spring clean starts as people encouraged to think before littering -Email Cllr Cross – 6 March 2021
    - d. **HS2**
      - i. Temporary traffic lights will be in place during February and March on Wood End Lane and A515. – 10 February 2021
      - ii. Phase 2A Bill secures Royal Assent – 13 February 2021
      - iii. HS2 in Staffs update: HS2 receives Royal Assent – 15 February 2021
      - iv. Notice of temporary closure of Park Land between 9am and 3.30pm from 8 March 2021 to 10 March 2021- 19 February 2021



- v. Notice of Ground Investigation Survey - Works will take place from 8 March 2021 for 4 Weeks land off Wood End Lane – 19 March 2021
- vi. HS2 in Staffs update: Be the voice of your community on the Construction Commissioner Steering Group – applications open for Local Community Representatives – 22 February 2021
- vii. HS2 Phase 2a newsletters - and invite to online presentation about route wide ground investigations – 23 February 2021
- viii. HS2 Online Ecology Presentations in April – 03.03.2021
- ix. HS2 Notification A38 temporary overnight lane closures March 22 5nights – 6 March 2021
- e. **Information from Alrewas Parish Council**
  - i. Revised Minutes – Meeting with KBPC, SCC, HS2 and BBC – 3 February 2021
  - ii. Madeley And Whitmore Independent Residents STOP HS2 – F18-086 Complaint information – 22 February 2021
  - iii. HS2 in Staffs update: BuildingHS2's West Midlands Stations – Designing CurzonStreet Station: Free online event – 8 March 2021
- f. **NALC**
  - i. NALC online Events – How are Local Councils vital to community recovery - 10 February 2021
  - ii. Prioritising Mental Health and Wellbeing – 10 February 2021
  - iii. NALC Chief Executive's Bulletin – 12 February 2021
  - iv. NALC Job Vacancy Purley on Thames Parish Council – 15 February 2021
  - v. NALC why representation in Local Councils matters – 16 February 2021
  - vi. NALC Job Vacancy Yate Town Council – 17 February 2021
  - vii. NALC how are local councils vital to community recovery – 17 February 2021
  - viii. NALC Chief Executives Bulletin – 18 February 2021
  - ix. NALC Why representation in local councils matters – 22 February 2021
  - x. NALC Coronavirus updates – 23.02.2021
  - xi. NALC Job vacancy: Lewes Town Council – 23 February 2021
  - xii. NALC How are local councils vital to community recovery? – 24 February 2021
  - xiii. NALC launches Star Council Awards 2021 – 25 February 2021
  - xiv. Chief executive's bulletin – 26 February 2021
  - xv. NALC Job vacancy: Bedfordshire Association of Town and Parish Councils – 1 March 2021
  - xvi. NALC How are local councils vital to community recovery? – 2 March 2021
  - xvii. NALC Coronavirus updates – 3 March 2021
  - xviii. NALC Job vacancy: Burnham Parish Council – 3 March 2021
  - xix. Chief Executives Bulletin – 6 March 2021
  - xx. NALC launches a new guide on cyber security – 9 March 2021
  - xxi. Job vacancy: Sheringham Town Council – 10 March 2021
- g. **Staffordshire Parish Council Association Bulletin, 11 February 2021, 18 February 2021, 4 March 2021**
  - h. SPCA - New Courses - Data Protection/Code of Conduct – 9 March 2021
  - i. **Notice Board Company – Wood effect notice boards 10 February 2021**
  - j. **BHIB – Year End Accounts: Free Resources for Councils**
  - k. **Parish News – 13 February 2021, 20 February 2021, 27 February 2021, 6 March 2021**
    - i. Madeley and Whitmore Independent Residents STOP HS2 – Staffordshire County Council's Duty of Care – Various correspondence – 15 February 2021
  - l. **Gov News Direct Prioritising Health & Wellbeing – 15 February 2021**
  - m. **The Rural Bulletin 16 February 2021, 23 February 2021, 25 February 2021, 2 March 2021, 9 March 2021**
  - n. **A38 Traffic Management Bulletin w/c 1 March 2021**
  - o. What's new from Wickstead Playgrounds – 15 February 2021
  - p. HAGS UK The Rosenlund Collection – 18 February 2021
  - q. AMV Playgrounds information – 18 February 2021

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- r. Plantscape – Its time to organise you floral displays – 18 February 2021
- s. Help power you community with the Calor Rural Community Fund – 18 February 2021
- t. NJR Group – Office Fitout & Refurbishment – 18 February 2021
- u. Everyone Health Ltd - Free Health Service for your Parish – 22 February 2021
- v. Agenda for the next meeting of the Alrewas Parish Council Quarry working group 25 February 2021
- w. Creative Play - March Playground Consultations – 17 February 2021
- x. Severn Trent Information
- y. IMLT Recognition Scheme – 2 March 2021
- z. PSE Online – 2 March 2021
- aa. Small World Inspections - Put Safety First with our Playground Inspection App – 2 March 2021
- bb. RSN Rural Funding Digest - March 2021 Edition – 3 March 2021
- cc. Help power your community with the Calor Rural Community Fund – 03.03.2021
- dd. Updated for 2021 - Urban/Rural Regeneration and Neighbourhood Renewal Seminar Training Days – 8 March 2021
- ee. Public Sector Executive – 6 March 2021
- ff. HMRC Advice COVID-19: Employer support – live webinars – 6 March 2021
- gg. Armed Forces Covenant- update 8 March 2021
- hh. National No Smoking Day Wednesday 10th March 2021
- ii. Support Staffordshire - News, Information and Jobs Bulletin 8 March 2021
- jj. HMRC - Budget 2021- 5 March 2021
- kk. LED Traffic Sign Lights – Available – 9 March 2021
- ll. New and Updated for 2021 - Urban/Rural Regeneration and Neighbourhood Renewal Seminar Training Days – 10 March 2021
- mm. ESF Community Grants now open! – 10 March 2021

**17. Date and time of the next Zoom Parish Council Meeting to be confirmed as 15 April 2021 at 7pm.**

