



# Fradley and Streethay Parish Council

15.07.2020

## To Members of the Council

You are hereby summoned to attend a virtual meeting by Zoom of the Parish Council to be held at 7.00pm on Tuesday 21<sup>st</sup> July 2020.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email [clerk@fandspc.org.uk](mailto:clerk@fandspc.org.uk) with the details, at least 48 hours prior to the scheduled meeting.

## To Join the Zoom Meeting

<https://us02web.zoom.us/j/85641036361?pwd=NjlZTzIWNWV1Jd0NXOTI0OUxENkITUT09>

Meeting ID: 856 4103 6361

Password: 614802

*Clare M Orme*

Clare Orme, Clerk/RFO to Fradley and Streethay Parish Council

For the foreseeable future, it is proposed that this Parish Council uses “Zoom” to conduct remote meetings. Should a member of the public wish to observe the meeting it is requested that they contact the parish Clerk by email [clerk@fandspc.org](mailto:clerk@fandspc.org) or by telephone 0771 9599132 for further guidance.

## Remote Meetings Protocol

### IMPORTANT

**Members of the Public should be aware that the Parish Council Meeting will be recorded.**

In order to ensure that the meeting is conducted in an orderly and lawful manner, members of the public wishing to observe the Meeting MUST WITHOUT FAIL OBSERVE THE FOLLOWING RULES.

### On Joining the Meeting:

1. MUTE your microphone (SWITCH OFF).
2. Enable video (if you have it).

### During the Meeting.

1. DO NOT SWITCH ON YOUR MICROPHONE UNTIL REQUESTED TO DO SO BY THE CHAIRMAN.
2. DO NOT attempt to speak until the Chairman asks you to speak
3. If you wish to speak be aware that you will be required to:
  1. Provide your name
  2. Confirm whether you are a registered Elector of Fradley and Streethay Parish.
  3. If you are not a registered elector as in 3 (2) above, you will need to state the basis on which you are raising the issue.
  4. In order to comply with the General Data Protection Regulations embodied in the Data Protection Act 2018 ('the Act') members of the public when speaking MUST NOT provide information that either directly or indirectly identifies any individual.

### Further Information

Members of the public should be aware that any issues raised at the remote meeting by them under Public Speaking will not be commented on or debated by the Parish Council during the remote meeting. The Chairman will indicate if the issue will be added to a future agenda.

# Fradley and Streethay Parish Council



## Agenda

1. **To receive and approve apologies for absence**
2. **Declaration of Members' Interests.**
  - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b) To declare any Personal and Pecuniary Interest in items on the agenda and their nature. (Councillors with a Pecuniary Interest will be temporarily suspended from the meeting). Where a member indicates they have a Pecuniary interest but wishes to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
3. **Public Speaking**
  - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter in the agenda**.
  - b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. **Variation to the Order of Business.**
5. **To confirm and agree as a true record the minutes of the Parish Council meeting held via Zoom on 16.06.2020 – Once approved the minutes will be signed by the chair at a later date.**
6. **To confirm and agree the non-confidential notes taken from the Public Meeting on 15.06.2020 – Once approved the notes will be signed by the chair at a later date.**
7. **To consider a proposal to purchase a sign board and bench for the Canal Project and quotes.**
8. **Ratification of the Play Equipment Risk Assessment and the signage of guidelines installed.**
9. **To consider ratification to monitor the litter and dog bins during the Covid 19 outbreak, currently all bins are emptied every Wednesday, as per delegated authority and email.**
10. **To consider a request from a resident to run a boot camp on the Streethay Park.**
11. **To consider a request from a personal trainer to run fitness classes in Fradley on Parish Council land.**
12. **To consider a request from a resident to purchase from the Parish Council a piece of Open Green Space fronting their property on Turnbull Road.**
13. **To consider the Yearly Play Inspection Risk Assessment through LDC or, the Parish Council to commission their own company to conduct the yearly Play Inspection Risk Assessment.**
14. **Ratification to continue to add appropriate information to the Horner Avenue Development web page after a request from a District Councillor to remove all their correspondence, as per delegated authority and email.**
15. **Formal Proposal received from Greenlight Development – ratification to send letter dated 09.07.2020 and a response to the proposal dated 12.07.2020, as per delegated authority and email.**
16. **To consider a proposal to employ a Planning Consultant to help the Parish Council to formulate a response to the Greenlight Planning Application once live £500.00 plus VAT**
17. **Tree Report – Quotes for medium priority work to be completed**
18. **Finance 2020/2021**

To consider the financial statements unaudited – Bank Rec, Income/expenditure, actual against budget, and other supporting documentation as at 28 June 2020 1<sup>st</sup> Quarter.

### Bank Reconciliation as at 28.04.2020

Current Account	93,681.27
Reserve Account	134,907.50
Less unrepresented Chq's	<u>2,177.32</u>

# Fradley and Streethay Parish Council



Total 226,411.45

## a) To confirm payments for July 2020 as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101344	Tonks Brothers Tree Services	Replacement Cheque 101335	2,094.00	
101345	CSnote	Community Group helpline Covid -19	270.40	Section 137
101346	SJL Landscapes	Ground Maintenance Contract	2,032.08	
101347 to 101349 and DD for NEST	Salaries, TAX, NIC and Pensions		3,929.76	
101350	Ricoh Ltd	Photocopier Rental and usage	103.35	
101351	Lending Hands	Handyman work	325.78	
Card	HM Land Registry	Land Registry Searches x 3	18.00	

## b) To confirm the Income June 2020

DATE	INCOME FROM	DESCRIPTION	AMOUNT
28.06.2020	HSBC Bank	Bank Interest	1.77

## 19. Planning Applications for consideration and ratification

a.

Application No.	Location	Proposal	Comments by
20/00730/FUH	15 Alexander Close, Fradley, Lichfield, Staffordshire	Garage conversion, first floor side extension and installation of dormer windows to form playroom, bedroom and study	08.07.2020 No comment filled with LDC 06.07.2020
20/00671/FUH	2 Poupard Drive, Fradley, Lichfield, Staffordshire	Relocation of boundary fence and creation of new retaining wall	08.07.2020 Objection filled with LDC 06.07.2020
20/00780/FUH	8 Edwards Farm Road, Fradley, Lichfield, Staffordshire	Erection of detached garage / workshop to rear	16.07.2020 No comment filled with LDC 06.07.2020
20/00829/TPO Fradley and Streethay Parish Council application	Fradley And Streethay Parish Council Marketing Suite Office Wellington Crescent Fradley Park Ws13 8RZ	Parish Council Park Off Turner Croft Fradley Lichfield Staffordshire Crown Lift and deadwood Oak tree (T224)	03.08.2020
20/00830/TPO Fradley and Streethay Parish Council application	Public Park at Worthington Road, Fradley, Lichfield, Staffordshire	Crown lift Oak tree (T94)	03.08.2020

## 20. Date of the next Zoom Parish Council Meeting to be confirmed as 15 September 2020.