

**Fradley Parish Council**  
**Clerk/RFO Claire Crompton**

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**NOTICE OF A MEETING**

**To All Members of the Parish Council**

You are hereby summoned to attend the Fradley Parish Council Meeting to be held at **Fradley Village Hall on 27 September 2023, commencing at 7pm**, the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

*Claire Crompton*

Claire Crompton, Clerk/RFO to Fradley Parish Council

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**PARISH COUNCIL MEMBERS**

Cllr Glen Bown  
Cllr Mike Ashcroft  
5 current vacancies

Cllr David Leytham  
Cllr George Petrou

Cllr Matt Evans

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**RECORDING PARISH COUNCIL MEETINGS**

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

**PUBLIC PARTICIPATION**

- Notice is given that at the time agreed by the meeting, 15 minutes will be set aside for members of the public to make representation on any item on the agenda only.
- Any member of the public shall not speak for more than three minutes, this is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

**PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

## AGENDA

**23/15 – Temporary Chair to start the meeting only. – (1 min)**

**23/16 - Election of the Chair for the rest of the year 2023/2024, and the completion of their Declarations of Acceptance of Office [Local Government Act 1972 s 83 \(4\)](#) – (3 min)**

**23/17 - Declarations of Members' Interests. – (1 min)**

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the [Localism Act 2011 \(section 30 to 33\)](#). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with [Local Govt Act 1972 s117](#).
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation ([section 31 Localism Act 2011](#)) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . [Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct](#)

**Note:** Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

**23/18 – Apologies for Absence. [Local Govt Act 1972 s85 \(1\)](#) – (1 min)**

- a. To receive and approve apologies for absence from Councillors.

**23/19 – Adjournment for Public Speaking. [Public Bodies \(admission to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#) – (15 min)**

- a. To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business on the agenda This also includes any District or County Council Ward Members in attendance. No resolutions can be made under public speaking.
- b. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**23/20 – Election of Vice Chair for the rest of the year 2023/2024.**

**23/21 – To Confirm Claire Crompton as the Proper Officer, Clerk and Responsible Officer for Fradley Parish Council. ([Local Govt Act 1972, s112](#)) – (1 min)**