



Fradley and Streethay Parish Council

Minutes of the Virtual Parish Council meeting held at 7:00pm on Tuesday

21 July 2020

Present: Cllrs Simon Roberts (Chair), Glen Bown, Darren Peck, Alan Cope (Vice-Chair) Harry Warburton and Stan Whitehead

In Attendance: Clare Orme (Clerk), Wendy Hollinshead (Asst. Clerk), County Cllr Janet Eagland, SCC Strategic Community Infrastructure Manager Tim Heminsley and six members of the public

The Chair welcomed everyone to the virtual meeting of the Parish Council and explained how the meeting would operate.

1. Minute Number 47/2020 - Apologies for absence

Resolved: Cllr Dale due to technical problems.

2. Minute Number 48/2020 – Declaration of Members Interests

None

3. Minute Number 49/2020 - Public Speaking

a) Minute Number 49/2020/A – Public Speaking

No members of the public wished to speak.

b) Minute number 49/2020/B - District Council Representatives Report

Cllr Warburton advised there had been a change in the District Council cabinet and a change round of portfolios. Cllr Leytham was now chair of the Economic and Environmental Scrutiny Committee and Cllr Warburton was Vice-Chair. The issue of the lorry parking in Fradley and the long-term solution to this could be considered by the Committee and representations should be made to Cllr Leytham to have it added to their agenda.

c) Minute Number 49/2020/C – County Council Representatives Report

Cllr Eagland reported that she had continued to email all reports affecting the Parish to the Clerk. Cllr Alan White had been voted leader of the Conservative controlling group at Staffordshire County Council. Cllr White was also Ward Member for Streethay and Whittington. Cllr Eagland had asked the SCC Highways Liaison Officer to attend the meeting to update on the issue of yellow lines being installed on Halifax Avenue following fresh concerns being raised by residents.

SSC HLO reported that the cost of the legal process to install double yellow lines on Halifax Avenue will be roughly £8500. The Clerk to the PC had asked for contributions from the house developer and Tesco both had declined to contribute. Cllr Bown reported that whilst road safety had been the main priority when we first started looking into this, a second problem was the high number of refrigerated vehicles parked overnight which create noise from the refrigeration units causing disturbance to the residents. The SSC HLO was happy to help in meeting with the developer on site to try and encourage a contribution. He acknowledged that installing the double yellow lines would act as a deterrent, but it is unlikely that there could be enforcement during the night and therefore the effect may not be as helpful as hoped. The issue for the installation was of cost and the PC had no allocated budget for this, SCC do not have the funds either. A partnership approach would be the best way forward. The problem would most likely be pushed elsewhere within Fradley and a long-term solution should be reached through planning to provide sufficient parking for the increasing number of lorries in Fradley. The Clerk will try and arrange a site meeting with the developer, Tesco, PC and SCC.

d) Minute Number 49/2020/D – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

4. Minute Number 50/2020-Variation to the Order of Business

There was no variation to the order of business

5. Minute Number 51/2020- To confirm and agree as a true record of the minutes of the previous Parish Council meeting held by Zoom on 16 June 2020

Resolved: The minutes of the Parish Council meeting on 16 June 2020 were confirmed and agreed as a true record.

6. Minute number 52/2020. To confirm and agree the non-confidential notes taken from the Public Meeting on 15.06.2020 – Once approved the notes will be signed by the chair at a later date

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Resolved: to confirm and agree the non-confidential notes from the Public Meeting on 16.06.2020.

7. Minute number 53/2020. To consider a proposal to purchase a sign board and bench for the canal Project. Permission from the Canal and Rivers Trust was still awaited to site an information board and bench by the bridge at Bridge Farm Lane.

Resolved: subject to consent from the CRT the project should be added to the list of forthcoming projects which will be dealt with in order of priority.

8. Minute number 54/2020 Ratification of the Play Equipment Risk Assessment and the signage of guidelines installed. This was carried out after email approval and new signage placed in the play parks.

Resolved: to ratify the Play Equipment Risk Assessment and new signage.

9. Minute number 55/2020 To consider ratification of the decision to monitor the litter and dog bins during the Covid-19 outbreak. The bins are currently emptied each Wednesday but there had been reports of three bins overflowing. Cllr Peck reported that the bins on the MUGA were always full to capacity with litter over spilling.

Resolved: to ratify the decision to continue to monitor the bins and take extra measures should this prove necessary.

10. Minute number 56/2020 To consider a request by a resident to run a boot camp on the Streethay Park. Concern was raised that this might cause parking problems in the immediate area of the park and it might disturb other park users. The PC however wish to promote the physical and mental welfare of the residents through physical exercise.

Resolved: to allow the resident to run a boot camp on Streethay park for a probationary period of 3 months, subject to the conditions that they must not cause disturbance to residents and other park users, they must adhere to social distancing guidelines and cancel the class if there are a high number of other users in the park, they must not cause an issue for residents with cars parking near the play park. Carried by 3 votes to two with one abstention.

11. Minute number 57/2020 To consider a request from a personal trainer to run fitness classes in Fradley on Parish Council Land.

The area proposed is Watersmeet. The same criteria were agreed as with the request at Streethay.

Resolved: to allow the personal trainer to run fitness classes on Watersmeet for a probationary period of 3 months, subject to the conditions that they must not cause disturbance to residents and other park users, they must adhere to social distancing guidelines and cancel the class if there are a high number of other users in the park, they must not cause an issue for residents with cars parking near the park.

12. Minute number 58/2020 To consider a request from a resident to purchase from the Parish Council a piece of Public Open Space fronting Turnbull Road.

A resident who has reported a number of issues with the trees on the piece of land in front of their property has asked if the Parish Council would sell the land to them. The Parish Council does not have a policy in this respect and will formulate a policy for the future. In this case the piece of land forms a green space at the entrance to the estate and therefore has public amenity. It adjoins the footpath running from the shops to the older part of the village and forms a margin to the roadway. It was designated as Public Open Space when transferred to the Parish Council.

Resolved: To refuse the request to sell the piece of land fronting Turnbull Road



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13. Minute number 59/2020 To consider the Yearly Play Inspection Risk Assessment through LDC or the Parish Council to commission their own company to conduct the yearly inspection.

The inspection is due in September. LDC charge a modest fee as they cover all the play parks in Lichfield. A private company will charge more for the inspection but can then be commissioned to carry out repairs. The difficulty is that the equipment comes from several manufacturers and not all companies will repair other companies' equipment.

Resolved: to instruct LDC and look at this as again well in advance of the inspection next year.

14. Minute number 60/2020 Ratification to continue to add appropriate information to the Horner Avenue Development web page after a request from a District Councillor to remove all their correspondence.

The Clerk has spoken to the monitoring officer and no breach of data protection had taken place. The information could be subject to a Freedom of Information request and so is in the public domain. The Parish Council wishes to remain transparent in its dealing with this matter. This had been agreed by email.

Resolved: to ratify the continuance of adding appropriate information to the Horner Avenue Development web page.

15. Minute number 61/2020 to ratify sending the letter dated 09.07.2020 to Greenlight as response to the proposal dated 12.07.2020 from Greenlight.

This had been agreed by email. Cllrs considered whether they had sufficient information with which to instruct a Land Agent for advice as previously resolved in minute 39/2020. The information from Greenlight did not constitute a firm proposal as it is too vague and further information has been requested.

Resolved: to ratify the sending of the letter dated 09.07.2020 to Greenlight.

16. Minute number 62/2020 To consider the proposal to seek advice from a Planning Consultant to assist the Parish Council to formulate a response to the Horner Avenue Development planning application once it is live.

The Parish Council had previously instructed a planning consultant to help with the neighbourhood plan. The planning consultant was very familiar with Fradley and the advised concerning planning and traffic matters for the plan. The quote is for advice to formulate a planning response in line with NPPF guidelines.

Resolved: to instruct the planning consultant to advise on a response to the planning application to a limit of £500 + VAT.

17. Minute number 63/2020 Quotes to carry out works recommended in the Tree Report for medium priority work.

An additional quote is awaited.

Resolved: to defer this item to the next meeting.

18. Minute number 64/2020 Finance 2020/2021

- a. To consider the financial statements – Bank Rec, Income/expenditure, and other supporting documentation as at 28 June 2020

Bank Reconciliation as at 28.06.2020

| | |
|--------------------------|-------------------|
| Current Account | 134,907.50 |
| Reserve Account | 93,681.27 |
| Less unrepresented Chq's | <u>2,177.32</u> |
| Total | 226,411.45 |

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Resolved: The Council approved the unaudited accounts from 01.04.2020 to 28.06.2020 and the supporting paperwork

a) To confirm payments for July 2020 as follows:

| CHEQUE NO. | PAYEE | DESCRIPTION | AMOUNT | POWER |
|----------------------------------|---------------------------------|------------------------------------|----------|-------------|
| 101344 | Tonks Brothers Tree Services | Replacement Cheque 101335 | 2,094.00 | |
| 101345 | CSnote | Community Group helpline Covid -19 | 270.40 | Section 137 |
| 101346 | SJL Landscapes | Ground Maintenance Contract | 2,032.08 | |
| 101347 to 101349 and DD for NEST | Salaries, TAX, NIC and Pensions | | 3,929.76 | |
| 101350 | Ricoh Ltd | Photocopier Rental and usage | 103.35 | |
| 101351 | Lending Hands | Handyman work | 325.78 | |
| Card | HM Land Registry | Land Registry Searches x 3 | 18.00 | |

Resolved: The above payments were approved.

b) To confirm the Income for June 2020

| DATE | INCOME FROM | DESCRIPTION | AMOUNT |
|------------|-------------|---------------|--------|
| 28.06.2020 | HSBC | Bank Interest | 1.77 |

Resolved: The above income was approved.

19. Minute number 65/2020 Planning Applications for consideration

| Application No. | Location | Proposal | Comments by |
|--|---|--|---|
| 20/00730/FUH | 15 Alexander Close, Fradley, Lichfield, Staffordshire | Garage conversion, first floor side extension and installation of dormer windows to form playroom, bedroom and study | 08.07.2020 No comment filled with LDC 06.07.2020 |
| 20/00671/FUH | 2 Poupard Drive, Fradley, Lichfield, Staffordshire | Relocation of boundary fence and creation of new retaining wall | 08.07.2020 Objection filled with LDC 06.07.2020 |
| 20/00780/FUH | 8 Edwards Farm Road, Fradley, Lichfield, Staffordshire | Erection of detached garage / workshop to rear | 16.07.2020 No comment filled with LDC 06.07.2020 |
| 20/00829/TPO Fradley and Streethay Parish Council application | Fradley And Streethay Parish Council Marketing Suite Office Wellington Crescent Fradley Park Ws13 8RZ | Parish Council Park Off Turner Croft Fradley Lichfield Staffordshire Crown Lift and deadwood Oak tree (T224) | 03.08.2020 |
| 20/00830/TPO Fradley and Streethay Parish Council application | Public Park at Worthington Road, Fradley, Lichfield, Staffordshire | Crown lift Oak tree (T94) | 03.08.2020 |

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***Resolved: To ratify the comments made in respect of applications 20/00730/FUH,
20/00671/FUH and 20/00780/FUH***

Resolved: To make no comment on the rest of the applications.

20. Minute number 66/2020 Date of next Virtual Parish Council meeting

Resolved: Tuesday 15 September 2020 at 7.00pm.

There being no other business the meeting closed at 8.56pm