

Fradley and Streethay Parish Council

*Minutes of the Virtual Parish Council meeting held at 7:00pm on
Tuesday 18 March 2021*



Present:

Councillors Simon Roberts (Chair) Alan Cope (Vice-Chair) Harry Warburton, Stan Whitehead and Glen Bown

In Attendance:

District Cllrs Mike Wilcox, Derick Cross and David Leytham, Clare Orme (Clerk) and Wendy Hollinshead (Asst. Clerk) and one member of the public.

The Chair welcomed everyone to the virtual meeting of the Parish Council and explained how the meeting would operate

1. Minute Number 30/2021- Apologies for absence

None

2. Minute Number 31/2021 – Declaration of Members Interests

None

3. Minute Number 32/2021 - Public Speaking

a) Minute Number 32/2021/A – Public Speaking

No members of the public wished to speak.

b) Minute number 32/2021/B - District Council Representatives Report

Cllr Wilcox reported that measures had been introduced in the Budget in connection with the Covid pandemic, the furlough scheme had been extended until September 2021, an extension to the Universal Credit uplift and further money will be made available to Local authorities to help the hospitality industry although the precise details are not yet known.

Lichfield District Council car parking survey was still running and everyone was invited to give their views also a consultation on pedestrianisation of an area in the city centre was open and comments invited from members of the public.

Lichfield District Council have interviewed for a replacement Chief Executive and an announcement will be made at the end of this month.

Cllr Cross reported that start up grants up to £3000 are available for new businesses set up by employees made redundant or currently unemployed. There are also funds for the next three years for community organisations set up to help the elderly to continue to live in their own homes or for environmental projects.

Cllr cross had had a meeting with developers Evans. The school has been allocated more land and is due to open September, Evans had contributed £4.3m towards the school and donated the land. There have been some delays due to time taken to agree the S106 agreement with Staffs County Council. The balancing pond was about to be constructed alongside the canal. The widening of Gorse Lane had already commenced in readiness to link up with Halifax Avenue. Cllr Cross had raised the Parish concerns over further houses on the land adjoining the school and this is being reconsidered in the light of anticipated parking problems near the school. The 330 houses had now been given consent in addition to the 500 in the plan. This may reduce the number that would be allowed to Wilson Bowden from 750 to 500. Wilson Bowden are scheduled to meet with LDC. Cllr Cross will support the Canalside development but will oppose the number sought by Wilson Bowden. Wilson Bowden are not being asked to build another primary school and the existing schools will take all of the children.

Cllr Warburton reported that there has been a delay in the Local plan consultation.

Cllr Cross reported that he had spoken to Evans about the application for more housing on the land by the Stirling Centre. Cllr Cross had advised that the land could be considered for a Parish Office/Hub or other community use and Evans have decided to reconsider. Unlikely that they will proceed with the housing application at this time. The District Cllrs had advised Evans that there would be strong opposition to housing.

c) Minute Number 32/2021/C –County Council Representatives Report

There was no representative from the County Council

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- d) **Minute Number 32/2021/D – Police Representatives Report**
There were no Police Representatives present at the meeting and there was nothing to report.
4. **Minute Number 33/2021-Variation to the Order of Business**
Resolved: To vary the order of business to include:-
- a. **Legal Fees to be considered for the licence to be drawn up between Fradley and Streethay Parish Council and Barrett Homes**
 - b. **Further complaint of littering path off Jackman Road to A38**
 - c. **Amendment to cheque number 101437 which was on the agenda as 101429.**
 - d. **Addition of 3 further Supplier Payments**
5. **Minute Number 34/2021- To confirm and agree as a true record of the minutes of the previous Parish Council meeting held by Zoom on 18 February 2021**
Resolved: The minutes of the Parish Council meeting on 18 February 2021 were confirmed and agreed as a true record.
6. **Minute number 35/2021 To confirm and agree as a true record the minutes of the Finance Committee Meeting held by Zoom on 4 March 2021**
Resolved: The minutes of the Finance Committee meeting on 4 March 2021 we confirmed and agreed as a true record
7. **Minute number 36/2021 To consider the recommendations as listed in the minutes of the Finance Committee Meeting held on 4 March 2021.**
Resolved: To approve the recommendations in the minutes of the Finance Committee meeting held on 4 March 2021
8. **Minute number 37/2021 To confirm the notes of the meeting with Barratt Homes held on 26 February 2021**
Resolved: To approve the notes of the meeting with Barratt Homes held on 26 February 2021.
9. **Minute number 38/2021 To consider the notes from the meeting regarding the proposed Community Centre at Streethay held on 3 March 2021**
Resolved: To approve the notes from the meeting held on 3 March 2021 regarding the Community Centre at Streethay.
10. **Minute number 39/2021 Clerks Report**
- a. **FYCC update.** A meeting had been arranged via zoom with the Trustees/Directors of the FYCC for next Tuesday 23 March 2021.
 - b. **Update on acquiring land for a community building at Streethay.** The action plan drawn up at the last meeting had been followed, another meeting will be arranged and a working group will be set up.
 - c. **Update on the Welcome page on the website.** This had been set up.
 - d. **Update on the consideration to adoption a stretch of canal towpath along with repairs/refurbishment of the canal towpath with the installation of benches and information board.** A further meeting had been set up to take place on site 30 March 2021 at 10am.
 - e. **Resident email – Re public footpath that takes you from the Hill Farm, Ash Tree Lane towards the Plough at Huddlesford. – Council to consider helping residents to ask for improvements to the footpath** The footpath had been heavily used in wet conditions and is now very boggy.
Resolved: HS2 to be contacted to see if they can offer any help with the state of the footpath.
 - f. **LDC - Car Parking Strategy - Consultation Process closing date for the questionnaire 21 March 2021** The survey is for individuals to reply and Councillors can indicate that they are Councillors. No formal reply to be entered by the Parish Council.
 - g. **Consideration for permission to be given to KP Events Fradley 10k run on 4 July 2021 from Watersmeet.**



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Resolved: To grant permission for KP Events Fradley 10K run on 4 July to use Watersmeet on the same conditions as previously agreed and to complete an Open Space terms of hire form in line with our policy.

- h. Consider a request from the Open Gardens Team - Permission for 4 September 2021 to use Watersmeet and for permission to erect a gazebo for their plant sale.

Resolved: To grant permission for Open gardens to use Watersmeet and erect a gazebo for their plant sale on 4 September 2021 and to complete an Open Space terms of hire form in line with or policy.

- i. **HS2 - invite to online presentation about route wide ground investigations starting at the end of March dates to be confirmed. Consideration for Councillor to attend.** Cllr Cope agreed to attend.
- j. **Complaint of littering on Park Lane Huddlesford and Gorse Lane Fradley.** Lichfield Litter legends are helping with litter picking and they were thanked for their efforts. Littering seems to be an increasing problem. The roads in question are part of Staffordshire County Council highways and the problem will be brought to SCC attention.
- k. **Website and website analytics.** The website is receiving a high number of hits but the analytics could provide more detail to give information as to which pages are most visited. Clerk to seek more information.
- l. **Dog Bins Fradley Junction – to consider any potential solutions including purchasing more dog bins – Cllr M Wilcox email 3 March 2021** The PC are due to review the number and location of dog bins as part of the future projects. The issue of more dog bins will be discussed with Canal and River Trust.
- m. **Resident complaints and email from Cllr Cross regarding littering around the village** There had been a number of complaints and offers of help to litter pick. The Post Office had been restocked with litter pickers, bags and hi-vis jackets. To consider purchasing more equipment for litter picking at the next meeting. The litter picking volunteers will be co-ordinated and the problem will be addressed.
- n. **Consider changing the Finance Committee Meetings set up specifically to discuss the Project Tracker to Project Tracker Working Group Meetings for 3 June 2021, 2 September 2021 and 2 December 2021 as recommended by the Finance Committee Meeting held on 4 March 2021.**
Resolved: To change the project tracker meetings to Project Tracker Working Group meetings for 3 June, 2 September and 2 December 2021
- o. Consider a request for additional planting by the Turnbull Road junction with Common Lane. SJL had been asked to quote for additional planting and this can be considered at the next meeting.
- p. **Update on the complaint to Redrow re Watersmeet.** A response had been received advising the complaint was being dealt with and further communication is awaited.
- q. **Consider a consultation document relating to the proposal by John Taylor Multi Academy Trust to open a new primary and nursery school (Fradley Park Primary and Nursery School) in Fradley in September 2022.**
Resolved: Cllr Bown will look at the consultation and respond on behalf of the Parish Council.
- r. **Complaint re littering off Jackman Road – the path to A38.** The litter picking groups will be asked to try and clean this area up and the BKV group will be asked to consider improvements to the area.

11. Minute number 40/2021 Policies and Procedures for consideration

- a) Consider the draft Terms of Reference for the Project Tracker Working Group

Resolved: To approve the terms of reference for the Project Tracker Working Group

- b) Consider which Councillors will sit on the Project Tracker Working Group

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Cllrs Roberts Bown and Cope expressed an interest in sitting on the Project Tracker Working Group but all Cllrs will be contacted.

12. Minute number 41/2020 Update refurbishment of Streethay Play Park.

The Tender document has been prepared and will be circulated.

Resolved: To approve the tender document by email and place the tender on the Contract Finder website.

13. Minute number 42/2021 Update Parish Council Office/Hub

A response from LDC concerning funding is still outstanding and should be due next week.

14. Minute number 43/2021 Finance

a. To consider the financial statements unaudited from 01 April 2020 to 28 February 2021.

Bank Reconciliation as at 28.02.2020

Current Account	107,350.34
Reserve Account	93,687.58
Less unrepresented Chq's	<u>4,036.85</u>
Total	197,001.07

Resolved: The Council approved the unaudited accounts from 01.04.2020 to 28.02.2021 and the supporting paperwork.

b. To confirm payments for March 2021 as follows:

CHEQUE NO.	PAYEE	DESCRIPTION	AMOUNT	POWER
101430	Richo UK	Photocopier Rental	105.35	
101431 to 101433, Inc. DD for Nest Pensions	Salaries, Tax, NIC's and Pension Contributions		3,938.60	
101434	SJL Landscapes Ltd	Monthly Ground Maintenance Contract	2,032.08	
101435	CSnotepad	Covid Support Telephone Line	10.20	
101436	Lichfield District Council	Dog Waste Bin Canal Bridge, Streethay Park clean human waste and replace handle dog waste bin Streethay Park	465..60	
101437 not 101429	D Beaumont	Handyman Contract	250.00	
101438	Bentlyfab Engineering Services Ltd	To supply 2 no sign Frames	552.00	
101439	Vision ICT Ltd	Web Hosting and Support April 2021 to March 2022	330.00	
101440	White Lodge Promotions Ltd	Printing of the Newsletter	390.00	
Card	Next	Flowers	30.00	Chair's allowance
DD	Plusnet	Telephone and Broadband	39.60	

Resolved: The above payments were approved

c. To confirm the Income February 2021

DATE	INCOME FROM	DESCRIPTION	AMOUNT
18.02.2021	FYCC	Rent2019/2020 &2020/2021	20.00
28.02.2021	HSBC Bank	Bank Interest	0.80

Resolved: The above income for February 2021 was approved.

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15. Minute number 44/2021 Planning Applications for consideration and ratification a)

Application No.	Location	Proposal	Comments by
21/00257/FUH -	3 Bexmore Drive, Streethay, Lichfield, Staffordshire	Single storey rear extension to form kitchen / dining room	12.03.2021
21/00215/FUL	Land Adj, Fox Lane, Alrewas, Burton Upon Trent	Variation of condition 6 of application 19/01216/COU relating to opening times	25.03.2021
21/00297/FUH	New Fulfen Cottage, Cappers Lane, Lichfield, Staffordshire	Erection of replacement utility building, raising of garage eaves with part conversion to residential annex	25.03.2021

Resolved: To make no comment on the above applications

b) **TOWN AND COUNTRY PLANNING ACT, 1990 (as amended)** Land At: Midland Pig Producers Ltd, Hay End Lane, Fradley, Lichfield Proposed Development: Outline application with all matters reserved except for access for a Residential-led Mixed Use Development comprising, C2 Care and Assisted Living, C3 residential including self-build and bespoke. Neighbourhood Centre including Community Facilities, Open Space and Landscaping (Resubmission of application 18/00078/OUTMEI) **Appeal Starting Date:** 21st December 2020 **Appellants Name:** Mr J T Leavesley **Type of Appeal:** Public Inquiry **Inspectors Name:** Jonathan Price Inspectorate **Appeal Reference No:** APP/K3415/W/20/3264280 LPA **Application Ref Number:** 20/01031/OUTM LPA **Appeal Ref Number:** 20/00030/NONDET

Resolved: The above information was noted.

c) Approval/Ratification – Barrett Homes - of a temporary access and additional car park adjacent to the Parish Council Land off Hay End Lane, Fradley. – under delegated authority/via email

Resolved : To ratify the grant of a temporary access across Parish Land at Hay End Lane to Barratt Homes. Cllr Roberts outlined all the terms agreed with Barratt Homes for the additional car park.

d) Approval/ratification of instructing Adcocks in relation to item c above ref Barrett Homes.

Resolved: To ratify the decision to instruct Adcocks Solicitors to act in connection with item c above

e) Bellway Planning Application:

1. Bellway Application 20/01443/REMM – Councillor's to consider alternate uses for the land. Cllr Cross had updated the meeting in Public Speaking.

f) Local Plan Review – Cllrs were updated in Public Speaking

g) Legal Fees to be considered for the licence to be drawn up between Fradley and Streethay Parish Council and Barratt Homes.

Resolved: To approve Adcocks fees which will be recovered from Barratt Homes in due course.

16. Minute Number 45/2021 Items for information

a) **SCC and Cllr Eagland – Emailed to Cllr's and added to website and Facebook where appropriate.**

i. Diversion of vehicular traffic – Roddige Lane Bell Bridge – 10 February 2021



- ii. (Prohibition and Restriction of Waiting and Loading and Parking Places) (Consolidation) Order No 1/2009 (Amendment) – 10 February 2021
 - iii. Covid 19 Weekly Update for Members – 13 February 2021
 - iv. Stakeholder update: Hotspots and community testing w/c 15 February 2021
 - v. Update: Community testing good availability – 15 February 2021
 - vi. Update: Burntwood Leisure Centre Closed – 15 February 2021
 - vii. Works complete – No follow up – Enquiry 4183403 Hay End Lane – 15 February 2021
 - viii. Briefing paper for Planning Committee Members – 17 February 2021
 - ix. Vice Lord-Lieutenant, Mr James T Leavesley, DL – 17 February 2021
 - x. Stakeholder Update - Hotspots and Community Testing w/c 22 February 2021
 - xi. Update: Lichfield community testing - good availability – 23 February 2021
 - xii. Staffordshire Means Back to Business - Government's roadmap – 23 February 2021
 - xiii. Update: Lichfield community testing - good availability – 25 February 2021
 - xiv. Covid-19 Weekly Update for Members – 27 February 2021
 - xv. Update: Lichfield community testing - good availability – 2 March 2021
 - xvi. Storm Christoph Briefing – 3 March 2021
 - xvii. Invite – All member briefing on the COVID-19 Vaccination Programme 11 March 2021
 - xviii. Temporary Traffic Regulation Order - PTTRO 4223272 Broad Lane, Huddlesford – 4 March 2021
 - xix. Temporary Traffic Regulation Order - PTTRO 4230060 Church Lane, Fradley – 4 March 2021
 - xx. Update: Community testing - good availability – 9 March 2021
- b) **LDC and District Council Ward Member – emailed to Cllr's and added to website and Facebook where appropriate.**
- i. Funding opportunities and grants – 8 February 2021
 - ii. Empty Homes Week 2021 – 15 February 2021
 - iii. Reminder of rules around using outdoor facilities – 16 February 2021
 - iv. Funding for community and voluntary sector organisations – 18 February 2021
 - v. Media Release - Residents and Businesses encouraged to have their say on Lichfield's future parking options – 23 February 2021
 - vi. Lichfield Community Lottery tickets go on sale next week! – 25 February 2021
 - vii. Transfer of two city centre car parks to Three Spires – 26 February 2021
 - viii. Active Lichfield walks – 1 March 2021
 - ix. LDC Newsletter – 2 March 2021
 - x. Friary Grange Leisure Centre repair project completed – 2 March 2021
 - xi. Published Forward Plan – 3 March 2021
 - xii. Two trees at Beacon Park to be replaced – 4 March 2021
 - xiii. **LDC Weekly Planning Application List - 5 February 2021, 12 February 2021, 19 February 2021, 26 February 2021,**
- c) **Neighbourhood Alert – Updates added to the website and Facebook page**
- i. One month left to claim your compensation in the national firearms and knife surrender scheme – 10 February 2021
 - ii. Safer Internet Day – 10 February 2021
 - iii. Do you know who can see your data on the Alert System 10 February 2021
 - iv. Is your vehicle secure – 10 February 2021
 - v. Catalytic Converter Theft Lichfield – 10 February 2021
 - vi. Bitcoin related scam emails – 13 February 2021
 - vii. Cold Callers Lichfield – 15 February 2021



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- viii. Theft of Number Plate Lichfield – 15 February 2021
 - ix. Tips to prevent identity crime – 15 February 2021
 - x. Theft of Sheep – 15 February 2021
 - xi. Burglary Residential Streethay – 14 February 2021
 - xii. National Insurance Scam – 18 February 2021
 - xiii. Dog Safety Awareness – 18 February 2021
 - xiv. Inline Shopping Fraud – 18 February 2021
 - xv. News Newsletter - March Edition – 3 March 2021
 - xvi. Information re Street naming in Streethay – 3 March 2021
 - xvii. Tamworth's A5 spring clean starts as people encouraged to think before littering -Email Cllr Cross – 6 March 2021
- d) **HS2**
- i. Temporary traffic lights will be in place during February and March on Wood End Lane and A515. – 10 February 2021
 - ii. Phase 2A Bill secures Royal Assent – 13 February 2021
 - iii. HS2 in Staffs update: HS2 receives Royal Assent – 15 February 2021
 - iv. Notice of temporary closure of Park Land between 9am and 3.30pm from 8 March 2021 to 10 March 2021- 19 February 2021
 - v. Notice of Ground Investigation Survey - Works will take place from 8 March 2021 for 4 Weeks land off Wood End Lane – 19 March 2021
 - vi. HS2 in Staffs update: Be the voice of your community on the Construction Commissioner Steering Group – applications open for Local Community Representatives – 22 February 2021
 - vii. HS2 Phase 2a newsletters - and invite to online presentation about route wide ground investigations – 23 February 2021
 - viii. HS2 Online Ecology Presentations in April – 03.03.2021
 - ix. HS2 Notification A38 temporary overnight lane closures March 22 5nights – 6 March 2021
- e) **Information from Alrewas Parish Council**
- i. Revised Minutes – Meeting with KBPC, SCC, HS2 and BBC – 3 February 2021
 - ii. Madeley And Whitmore Independent Residents STOP HS2 – F18-086 Complaint information – 22 February 2021
 - iii. HS2 in Staffs update: BuildingHS2's West Midlands Stations – Designing CurzonStreet Station: Free online event – 8 March 2021
- f) **NALC**
- i. NALC online Events – How are Local Councils vital to community recovery - 10 February 2021
 - ii. Prioritising Mental Health and Wellbeing – 10 February 2021
 - iii. NALC Chief Executive's Bulletin – 12 February 2021
 - iv. NALC Job Vacancy Purley on Thames Parish Council – 15 February 2021
 - v. NALC why representation in Local Councils matters – 16 February 2021
 - vi. NALC Job Vacancy Yate Town Council – 17 February 2021
 - vii. NALC how are local councils vital to community recovery – 17 February 2021
 - viii. NALC Chief Executives Bulletin – 18 February 2021
 - ix. NALC Why representation in local councils matters – 22 February 2021
 - x. NALC Coronavirus updates – 23.02.2021
 - xi. NALC Job vacancy: Lewes Town Council – 23 February 2021
 - xii. NALC How are local councils vital to community recovery? – 24 February 2021



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- xiii. NALC launches Star Council Awards 2021 – 25 February 2021
- xiv. Chief executive's bulletin – 26 February 2021
- xv. NALC Job vacancy: Bedfordshire Association of Town and Parish Councils – 1 March 2021
- xvi. NALC How are local councils vital to community recovery? – 2 March 2021
- xvii. NALC Coronavirus updates – 3 March 2021
- xviii. NALC Job vacancy: Burnham Parish Council – 3 March 2021
- xix. Chief Executives Bulletin – 6 March 2021
- xx. NALC launches a new guide on cyber security – 9 March 2021
- xxi. Job vacancy: Sheringham Town Council – 10 March 2021
- g) **Staffordshire Parish Council Association Bulletin, 11 February 2021, 18 February 2021, 4 March 2021**
- h) SPCA - New Courses - Data Protection/Code of Conduct – 9 March 2021
- i) **Notice Board Company – Wood effect notice boards 10 February 2021**
- j) **BHIB – Year End Accounts: Free Resources for Councils**
- k) **Parish News – 13 February 2021, 20 February 2021, 27 February 2021, 6 March 2021**
 - i. Madeley and Whitmore Independent Residents STOP HS2 – Staffordshire County Council's Duty of Care – Various correspondence – 15 February 2021
- l) **Gov News Direct Prioritising Health & Wellbeing – 15 February 2021**
- m) **The Rural Bulletin 16 February 2021, 23 February 2021, 25 February 2021, 2 March 2021, 9 March 2021**
- n) **A38 Traffic Management Bulletin w/c 1 March 2021**
- o) What's new from Wickstead Playgrounds – 15 February 2021
- p) HAGS UK The Rosenlund Collection – 18 February 2021
- q) AMV Playgrounds information – 18 February 2021
- r) Plantscape – Its time to organise you floral displays – 18 February 2021
- s) Help power you community with the Calor Rural Community Fund – 18 February 2021
- t) NJR Group – Office Fitout & Refurbishment – 18 February 2021
- u) Everyone Health Ltd - Free Health Service for your Parish – 22 February 2021
- v) Agenda for the next meeting of the Alrewas Parish Council Quarry working group 25 February 2021
- w) Creative Play - March Playground Consultations – 17 February 2021
- x) Severn Trent Information
- y) IMLT Recognition Scheme – 2 March 2021
- z) PSE Online – 2 March 2021
- aa) Small World Inspections - Put Safety First with our Playground Inspection App – 2 March 2021
- bb) RSN Rural Funding Digest - March 2021 Edition – 3 March 2021
- cc) Help power your community with the Calor Rural Community Fund – 03.03.2021
- dd) Updated for 2021 - Urban/Rural Regeneration and Neighbourhood Renewal Seminar Training Days – 8 March 2021
- ee) Public Sector Executive – 6 March 2021
- ff) HMRC Advice COVID-19: Employer support – live webinars – 6 March 2021
- gg) Armed Forces Covenant- update 8 March 2021
- hh) National No Smoking Day Wednesday 10th March 2021
- ii) Support Staffordshire - News, Information and Jobs Bulletin 8 March 2021
- jj) HMRC - Budget 2021- 5 March 2021
- kk) LED Traffic Sign Lights – Available – 9 March 2021

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- ll) New and Updated for 2021 - Urban/Rural Regeneration and Neighbourhood Renewal Seminar Training Days – 10 March 2021
- mm) ESF Community Grants now open! – 10 March 2021

Resolved: The Parish Council noted all of the above information.

17. Minute number 46/2021 Date of next Virtual Parish Council meeting

Resolved: Thursday 15 April 2021 at 7.00pm.

There being no other business the meeting closed at 8.30pm